

AMBER N. POSADAS

852 W. BONITA AVE. APT K

626 354 4644

ANP.RN.LAPC2013@GMAIL.COM

EDUCATION

| | |
|-------------|--|
| 2011-2013 | Los Angeles Pierce College Registered Nursing Major |
| 2007 | Hands on Healing Institute Certified Massage Therapist |
| 2001 – 2006 | California State University, Northridge Bachelor's of Science |
| 1997 – 2001 | West Valley H.S. |

WORK EXPERIENCE

| | |
|--------------------------------|---|
| January 2010 – Present | Cocktail Server Ixtapa Cantina <ul style="list-style-type: none">Provide quality customer service in high volume establishmentProvide great attentiveness with proper etiquettePrepare & serve cocktails to guestsImpeccable organization & great multi-tasking skillsEnsure guests are of legal drinking ageMonitor & maintain inventory of supplies & garnishesCollect payment & operate Aloha computer system |
| October 2009 – January 2010 | Bartender/ Barista Equator Café <ul style="list-style-type: none">Prepare & serve cocktails to guestsPrepare specialty coffee drinks & teaEnsure guests are of legal drinking ageMonitor & maintain inventory of supplies & garnishesCollect payment & operate cash register |
| October 2003 – June 2008 | Server Buca di Beppo <ul style="list-style-type: none">Lead ServerProvide quality customer service in high volume establishmentManage parties of 20-45 peopleMaintained clean section & fully stocked side stationTrained new servers to potentially become team players & strong assets of the establishment |

SKILLS

- Dedicated and reliable worker
- Strong interpersonal skills & friendly demeanor
- Extensive knowledge of the restaurant business
- Meticulous in regards to presentation of serving section, bar area & overall appearance
- Wonderful at multi-tasking
- Highly experienced in Customer Service
- Knowledgeable with Squirrel & Aloha systems
- CALIFORNIA FOOD HANDLER Certificate of Achievement