

[2155 Lanai Av. San Jose, CA 95122]

[(408)7075140]

[Website]

[Rosa.valencia76@yahoo.com]

## ROSAVELIA VALENCIA

### SKILLS & ABILITIES

- Proficient in using computers
- Communication skills
- Bilingual in English and Spanish
- Hard worker
- Fast learner
- Organizational skills
- Leadership skills

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### EXPERIENCE

#### **[WILLIAM C. OVERFELT]**

[ November 26, 2010- May 24, 2013]

I was a cashier in my high school cafeteria I cleaned my work area and wrapped food for students.

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### EDUCATION

#### **WILLIAM C. OVERFELT, 1835 CUNNINGHAM AVENUE, SAN JOSE, CA 95122, DIPLOMA**

My G.P.A was a 3.0

Evergreen Valley College 3095 Yerba Buena RD. San Jose , CA 95135

G.P.A 3.5 I am in the Honor Society

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### REFERENCES

#### **TERESA**

[ William C. Overfelt , cafeteria manager]

(408)347-6047

Kevin Tran

UPS employee (408)644-2298