

# ANN CANONIZADO

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## OBJECTIVE

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- To obtain knowledge of the day-to-day work of a business through a part time job, internship and/or job shadowing experience.

## STRENGTHS

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- Expert in getting along with others easily
- Easy learner, follows directions and orders
- Good teamwork
- Gets things done on time and reliable
- Does an above and beyond effort

## SKILLS

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- Fast typer
- Computer literate in MS Office
- Working knowledge in Mathematics
- Attention to Detail
- Organization

## EDUCATION

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- *Current*, San Jose State University, Expected May 2016
- *High School Diploma*, Alisal High School, May 2012
- *Middle School Diploma*, La Paz Middle School, June 2008

## AWARDS AND ACHIEVEMENTS

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- Salutatorian Award, Salinas Union High School District, 2012
- Varsity Volleyball Captain, Alisal High School, 2012
- Obtained Top 25, Alisal High School, 2009-2012
- Obtained a 4.2 GPA, Alisal High School, 2008-2012
- Achieve CSF Certificate, Alisal High School 2009
- Earned Knight of Columbus Award, 2008
- Earned Highest Honors, La Paz Middle School, 2006-2008

## WORK HISTORY

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- Baby Sitter
- Maintain childcare of family members
- Took care of children below the age of 5 years old
- Retail Associates at a clothing store, Forever 21, 2012-2013

## COMMUNITY SERVICE

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- 2011 Helped with Baile Folklorico, Salinas High
- 2009 Clean Up Crew for the barracks at CSUMB, Ford Ord, Monterey
- 2009 Assisted in girl's middle school basketball team at La Paz Middle School
- 2008 Supplied community service at Alisal High School, Locker Check