

Genesa Bryley
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Lincoln, CA 95648
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American River College-Aug. 2005 to 2009 (AA Degree)

The Art Institute of Pittsburgh (Online Division)-Nov. 2011 to 2014 (BS in Culinary Management)

Hospitality Management-Culinary Arts

- 3.8 Grade Point Average
- ServSafe Certified
- Professional Cooking
- Advanced Baking
- Food Theory
- Knife Skills
- Phi Theta Kappa Honor Society

Work History

JoAnn Fabric & Crafts May 2016 – Present

Freight Team Member

- Help unload weekly truck
- Stock Sales floor
- Help Maintain sales floor appearance
- Back up cashier

Cook Family Aug. 2009 – 2016

Personal Chef/Companion/Baker

- Cook & plan meals for a family of 4
- Light house cleaning
- Companion to an elderly person

PacAdvantage (Benefit Partners) Oct. 2003 to Oct. 2006

Mail room associate.

- Processed and delivered incoming mail
- Shipped outgoing packages & mail
- Maintained spread sheets on Excel
- Generated, assembled, and shipped insurance quote packets
- Covered front desk for receptionist during breaks, lunch & meeting
- Order supplies and stocked storage room
- Scanned batches, and processed new business

Benefit Partners thru Select Personal Services Jan. 2003 to Oct. 2003

PacAdvantage acquired Benefit Partners in Oct. 2003. I was hired permanent at this time.

Sears-Galleria Mall July 2000 to Jan. 2003

Sales Associate

- Responsible for customer service & sales register
- Processed, credit card applications, cleaned fitting rooms
- Set floor, displays to management plans
- Adjusted merchandise prices, set sales ads

Replenishment Associate

- Restocked sales floor, adjusted merchandise prices
- Ordered & inventoried product, set floor to design plan
- Responsible for the complete organization & maintenance of stockroom
- Helped received product from trucks

Pricing & Inventory Team

- Adjusted merchandise prices and file price change notification forms
- Took inventory & ordered product
- Made signs & set sales ads
- collected zeroed out product & sent to vender
- delegated tasks, answered 4 line phone console

Papa Murphy's Pizza Jan. 1999 to May 2000**Shift Leader**

- Made pizzas, ordered supplies, took customer orders
- Handled complaints, balanced cash registers
- Training employees, delegated tasks

Education: Sierra College, General Education, 63 Units

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