

CECIL LEONARD JR

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OBJECTIVE

Seeking position of responsibility in the food service industry utilizing newly acquired culinary skills

SUMMARY OF QUALIFICATIONS

- Strong working knowledge of kitchen utensils and industrial tools
- Experienced high volume meals production
- Patient team player with leader ability
- SERVSafe Food Handler and Food Safety Certification
- MS Office 2007: Word, Excel, PowerPoint, Outlook

PROFESSIONAL EXPERIENCE

Culinary Trainee , St. Vincent de Paul	Oakland, CA	7/09/2014
• Assisted in preparing and serving up to 700 meals a daily for St. Vincent de Paul dining room		
• Participated in preparing menu items for catering and special events		
• Demonstrated practice of mise en place in organizing all needed ingredients for food preparation		
• Monitored food quality and safety according to industry standards		
Care Giver , Leslie Everidge	Pleasant Hill, CA	4/13-current
• Administrated clients medication and maintained clients care through activities		
• Assisted client with daily living and with cooking meals		
Residence Manager/Care Giver , Kim and Roy Robson	Richmond, CA	1/11-03/13
• Administrated clients medication and maintained clients care through activities		
• Assisted residents through cooking and cleaning		
Care Giver , Leslie Everidge	Pleasant Hill, CA	2/10-12/10
• Administrated clients medication and maintained clients care through activities		
• Assisted client with daily living and with cooking meals		
Wheelchair Supervisor , Windjammers Air Charter Screening	Oakland, CA	5/08-10/08
• Managed a small group of 3 to 5 employees		
• Responsible for daily operations		
• Monitored and Trained employee in TSA regulations and their performances		
Deli Clerk , Safeway	Alamo, CA	12/07-05/08
• Assisted customers with their purchases and provided cashier services when requested		
• Performed other duties that were requested		
• Slicing meats and cheeses and cooking hot foods		

EDUCATION

General Education and Business Management, Los Medanos College	6/08-06/10
Pharmacy Technician, Boston Reed College	10/06-05/07
Kitchen of Champions, Culinary Program	7/14-09/14