

# CECIL LEONARD JR

Antioch CA 94531 Cell: 925-705- 0521 Email: cecilleonardjr65@yahoo.com

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## OBJECTIVE

Seeking position of responsibility in the food service industry utilizing newly acquired culinary skills

## SUMMARY OF QUALIFICATIONS

- Strong working knowledge of kitchen utensils and industrial tools
- Experienced high volume meals production
- Patient team player with leader ability
- SERVSafe Food Handler and Food Safety Certification
- MS Office 2007: Word, Excel, PowerPoint, Outlook

## PROFESSIONAL EXPERIENCE

- Culinary Trainee, St. Vincent de Paul** Oakland, CA 7/-09/2014
- Assisted in preparing and serving up to 700 meals a daily for St. Vincent de Paul dining room
  - Participated in preparing menu items for catering and special events
  - Demonstrated practice of mise en place in organizing all needed ingredients for food preparation
  - Monitored food quality and safety according to industry standards
- Care Giver, Leslie Everidge** Pleasant Hill, CA 4/13-current
- Administred clients medication and maintained clients care through activities
  - Assisted client with daily living and with cooking meals
- Residence Manager/Care Giver, Kim and Roy Robson** Richmond, CA 1/11-03/13
- Administred clients medication and maintained clients care through activities
  - Assisted residents through cooking and cleaning
- Care Giver, Leslie Everidge** Pleasant Hill, CA 2/10-12/10
- Administred clients medication and maintained clients care through activities
  - Assisted client with daily living and with cooking meals
- Wheelchair Supervisor, Windjammers Air Charter Screening** Oakland, CA 5/08-10/08
- Managed a small group of 3 to 5 employees
  - Responsible for daily operations
  - Monitored and Trained employee in TSA regulations and their performances
- Deli Clerk, Safeway** Alamo, CA 12/07-05/08
- Assisted customers with their purchases and provided cashier services when requested
  - Performed other duties that were requested
  - Slicing meats and cheeses and cooking hot foods

## EDUCATION

General Education and Business Management, Los Medanos College	6/08-06/10
Pharmacy Technician, Boston Reed College	10/06-05/07
Kitchen of Champions, Culinary Program	7/14-09/14