

MICHAEL HOWARD

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OBJECTIVE: Seeking a creative, responsible, and challenging position where my skills will be challenged, matched and honed.

EDUCATION

City College of San Francisco- San Francisco, Ca 2014
Currently enrolled in Automotive Introductory
Auto 203 & Auto 204

City College of San Francisco – *San Francisco, CA* 2011
City Build Program

Bay High School – *San Francisco, CA* 1999
High School Diploma

CERTIFICATIONS

Life Skills 2002
Fork Lift 2011
Scissor lift 2011

WORK EXPERIENCE:

Tropical Gardens Hot tubs/tanning– Daly City, CA
Front Desk/Maintenance 2011 - 2012

- Customer service – greeted customers, cashier
- Clean and maintained the rooms after use
- Launder towels, cleaning rags and sheets
- Balanced register at the end of the day

Labor Finder- San Leandro, CA
Laborer 2010– 2011

- Assemble and disassemble stadium bleachers
- Sweep floors and make sure workplace was clean and safe
- Transport heavy materials such as wood, metal, etc.

Custodial Enterprise – Eloy, AZ
Custodian 2008-2010

- Clean and sanitize restrooms/bathrooms using established practice and procedures
- Clean, dust, wipe furniture; sweep mop, or vacuum floors; empty trash

containers

- Strip, clean and buff and apply floor sealer and floor finish to hard surface floors

SKILLS

- Adept at working independently as well as on a team; acts with integrity supporting company rules and regulations; and achieves organizational objectives.
- Highly organized and self-motivated in supporting complex, deadline-driven operations, able to identify goals and priorities and resolve issues in initial stages.
- Capable of establishing strong business relationships with peers, colleagues, all levels of management, and external contacts.

REFERENCE

Available upon request