

# MARQUIS T. GRAY

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## **OBJECTIVE**

To obtain a position at a well-established organization with a stable environment where I could maximize my management skills and effectively utilize my experience to earn a higher position within the company to help me achieve my goal of being a top manager and large company.

## **EDUCATION**

### **Business Management**

Long Beach City College, Long Beach, CA

06/2016

GPA: 2.6

## **RELATED EXPERIENCE**

### **Job Title**

TGIS Catering

12/2013-Present

- Serve gourmet appetizers and entrees to customers
- Serve customers at highest level of satisfaction
- Show up early to events, help set up, take initiative, clean up events towards the end
- Learned 3 different ways to fold napkins for a banquet

Staff Pro

- Event Staffing
- Provide security and a safe environment for fans, constituents, etc...

## **LEADERSHIP EXPERIENCE**

- 2009-2013 Baseball Team at Long Beach Poly High School
- 2013-2014 Baseball team Member at Long Beach City College
- Currently just started a mentoring program in Long Beach to provide guidance, help with homework and advice to at-risk children within the Long Beach area.

## **HONORS & AWARDS**

- 2009-2011 Outstanding Athletic Achievement Award on Junior Varsity
- 2011-2013 Outstanding Athletic Achievement Award on Varsity
- 2012 Golden Glove Award Winner on Varsity

## **SKILLS**

• Exceptional listening skills	Extremely organized and detailed-oriented
• Proficient interpersonal communication skills	Proficient with Microsoft Word and PowerPoint
• Team-oriented and proactive leader	Strong oratorical and writing skills
• Effective time management skills	
• Creative	
• Proficient prioritizing	
• Service skills	
• Responsibility for actions	
• Personal Interaction	
• Meeting deadlines	
• Goal setting	