

**Celisa Salas**  
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**OBJECTIVE:** To obtain a position for a company that will benefit from my experience while providing advancement opportunities.

**SUMMARY OF QUALIFICATIONS:**

- Supervisory Ability and Training New Employees
- MSWord/Excel/PowerPoint/Outlook/Internet Explorer – 2010 Version
- Good Problem Solving Abilities
- Handles Cash, Credit Card And Check Transactions
- Excellent Communication Skills
- Dependable, Punctual, Flexible And Extremely Hard Working

**WORK HISTORY:**

**AI's Beef**, San Jose, CA **2014 - 2014**  
Line Cook/Cashier

- Prep, Prepare, and Flip food
- Answer phones and take orders
- Maintain a clean restaurant

**Marriott**, San Jose, CA **2014 – 2014**  
Dining Room Attendant/Server

- Took and served orders to customers
- Knowledgeable with Micros
- Cleared and reset tables
- Polished silver wear and glasses

**Target**, San Jose, CA **2012 - 2014**  
Sales Associate

- Opened and closed the store
- Handled customer returns and exchanges
- Pulled and Stocked merchandise
- Set up store displays
- Resolved customer issues
- Alarmed high end merchandise
- Supervised customers in the fitting rooms
- Trained new employees

**EDUCATION:**

- **DeAnza College**, Cupertino, CA. Associate of Arts - In progress
- **Andrew Hill High School**, San Jose, CA. Diploma