

Suzanne Melson

323-533-6269

4345 Toreno Way Valley Springs, CA 95252

Suzanneee99@yahoo.com

4/2013-6/2014 Evans Restaurant Sacramento, California
Banquet Server/Bartender

- Assisted in private events, setup remote bars, buffet tables
- Team player and willing to do “whatever it takes”
- Awarded “Best Customer Service-“Most Professional and Friendliest”

Supervisor: Gina Knight 916-912-1533

5/2002 – 8/2012 Bonaventure Brewing Company Los Angeles, California

Server/Bartender, Event Manager, Director of Operations

- Developed holiday and specialty menus
- Friendly attitude, developed many “regulars” for the establishment
- Consistently maintained accurate cash flow records
- Streamlined food and beverage menu planning, product purchasing, and inventory controls
- Advanced skill in maintaining stable, quality performance under pressure (.a.k.a chaos) and with a smile

Supervisor: Toby Malott 323-490-4103

5/1999 -6/2002 The Gig Hollywood, California
Bartender/Server

- Served food and drink to patrons in a high-volume, loud environment
- Developed “regulars”, assisted all levels of VIP's and night club guests with their needs

Supervisor: Neal Rocklin 323-936-4440

1998-2000 Black Tie Event Productions, LLC Culver City, California
Caterer

- Served food and beverage at a variety of functions; such as “The Emmy's”, “The Oscar's” and various movie premiers

EDUCATION/SKILLS

California State University, Chico, California

B.S. Recreation Management, emphasis in Resort and Lodging Management

Current Serve Safe Certificate