

Barbra Conklin
(408)509-7137 mcbperdue@gmail.com

Summary

10+ years of in home care providing. Quick learner, team player as well as a self-starter and excellent communication skills- both verbal and written.

Objective: To obtain a position that I can grow and be productive in, with room for advancement.

Skill Set

Proficient in care providing support services that effectively produce excellent customer care to the client.

Employment History

In Home Support Service, San Jose, CA

2002-2014

Care Provider - Duties include but are not limited to the client list provided by IHSS needed to expedite customer care.

Gilda Guerra @ 394 Boynton Ave, San Jose, CA

2013-2014

Care Provider/ Personal Aid- Duties include but are not limited to house keeping, meal prep, medication administration, food and clothes shopping, personal classes, light gardening, book keeping, bill pay, bathed and dressed.

Donna Rose @ 3249 Rockport Ave # B, San Jose, CA

2011-2013

Care Provider/Personal Aid- Duties include but are not limited to house keeping, meal prep, medication administration, food and clothes shopping, personal classes, light gardening, book keeping, bill pay, bathe and dress, mail handling, and doctor appointments as needed.

Maple Moseley @ 115 Oakland Ave, San Jose, CA

2002-2010

Care Provider/Personal Aid- Duties include but are not limited to morning walks, church, house keeping, meal prep, medication administration, food and clothes shopping, light gardening, book keeping, mail handling, and doctor appointments. Extensive care towards the end of Maple's last days.

Education

Foundry High School

GED

References provided upon request