



Tracy Nikitas

8411 Wren Ave,
Gilroy CA, 95020
Home phone # 408-848-8709
Cell phone # 408-442-9190

tracynikitas@yahoo.com

Objective:

I would like to reacquaint myself back into the work force. I have been a homemaker for a number of years, and now find myself as a Single parent. I have from time to time been employed at different jobs depending on where I have resided. I am proud to support a healthy, loving, growing 5 year old son.

During this down time, business life has been challenging for all customer based businesses. I feel; I have the ability to bring my life lessons to the market place. Over the years I have developed many skills that will provide excellent service, communication skills, and satisfaction to your valued regular customers.

I am open and qualified to perform retail, customer service, custodial, or be trained at any detailed task. I am willing and able to take direction and follow thru to the highest expectations. Any specialty Training and educational resource is welcomed with open enthusiasm. Please consider me for your open position, as I feel we can flourish together.

Education:

High School Diploma; General Education
Silver Creek High School
San Jose, California.

California Food Handler Training Prep Certification

Previous Experience:

Stinson Beach Grill (No longer in Business)
3465 Shoreline Hwy
Stinson Beach, Ca. 94970
Contact: Mike Horton

• Description of Duties

Food Server.

Serve and seat customers, Take meal orders,

Observed appearance of food quality and delivery in a timely manner.

• General Responsibilities

Opened the Customer section of the Restaurant, in preparation for Lunch.
Set up Patio and dinning seating, verify the waitress stations were filled
and clean. Cashier for my customers, I also ordered meals by Micros
computer.

The Fish Market
3775 El Camino Real
Santa Clara, Ca. 95051
Direct Contact: Jerry Talluti @ (408) 246-3474)

• **Description of Duties**

Food Server taking meal orders.

Observed appearance of food quality and delivery in a timely manner.

Cashier for my customers.

• **General Responsibilities**

Stock and clean waitress stations, and tables.

I also have experience ordering meals by Micros computer.

Three Flames
1547 Meridian Ave
San Jose, Ca. 95125
Direct Contact: Jose Garcia @ (408) 600-1947)

• **Description of Duties**

Food Server / Cocktail Waitress

Serve and seat customers, take meal orders and cocktails as required.

Observed the appearance of food, drink quality and delivery in a timely manner.

• **General Responsibilities**

Set-up the Bar area for evening Dining.

The Bold Knight
840 N. 1st Street
San Jose, Ca. 95112
Contact: George Pappas @ ((408) 297-2170

• **Description of Duties**

Food Server / Cocktail Waitress along with taking meal orders.

Observed the appearance of the food quality being set to customers.

Coordinated the delivery of plated food orders in a timely manner.

Cashier for my customers.

• **General Responsibilities**

Stock and clean waitress stations, and tables.

Moon's Kitchen Gilroy

1340 1st St
Gilroy, CA 95020
Phone: (408) 847-5536
Japanese and Korean food

- **Description of Duties**

Kitchen food preparation, and stocking.
Some Tempura food cooking and preparation.
General Kitchen cleaning and dish washing.

ADOBE CREEK PACKING CO., INC.

4825 Loasa Drive
P.O. Box 335
Kelseyville, CA 95451
Phone: (707)-279-4204

- **Description of Duties**

Packaging Pears on an assembly line, for shipment
Observed the appearance of pears as they were packaged.
Maintained a clean and safe work area.