

ZADIA SAUNDERS

PO Box 6253 San Pablo, CA 94806

zadisaunders@gmail.com 510.859.5965

PROFESSIONAL ADVOCATE/CONSULTANT

Committed community advocate and consultant with a special interest in children's welfare and education. Experienced in communicating with political committees and figures, clients, and the general public. Background coordinating community efforts in non-profit environments, producing films and marketing materials, providing student resources, and developing presentations of research and studies to advance community projects.

AREAS OF STRENGTH AND EXPERIENCE

- Advocacy
- Political Relations
- Public Relations
- Budget Management
- Staff/Volunteer Coordination
- Project Development
- Friendly/Positive Attitude
- Overseas Events Coordination
- Student Resources
- Community Education
- Microsoft Office
- Photoshop, Indesign, Final Cut Pro

PROFESSIONAL EXPERIENCE

Target Brands, Inc. 2014

Cashier

Customer service, greeting, sales floor help, stocking help. Fills in all other staff duties as needed.

Building Blocks for Kids Collaborative 2011-2014

Community Engagement & Advocacy Coordinator

Develop and publicize opportunities for public involvement in achieving organization's mission, create and implement education programs to heighten community awareness, and manage public relations. Coordinate staff interaction with community volunteers, establish and maintain relationships with key individuals and corporations in the community, and interface with management to identify organization needs.

Party Staff 2013-2014

Server

Greet guests, Deliver beverages and food in a timely manner

Ethnic Resource Center, University of California, Santa Cruz 2011

Student Intern

Performed programming, template design, daily office tasks, and direct students to appropriate resources. Communicated with the public in a caring manner.

Student Life Resource Center, Semester at Sea 2010

Office Assistant

Provided resources and programs to students engaged in international study and travel.

Neighborhood House of North Richmond (NHR) 2008-2010

Community Case Worker Consultant

Scheduled, organized, coordinated, and facilitated meetings for community groups and elected officials.

Office of Congressman George Miller 2009

Secretary/Intern

Fielded constituent concerns telephonically, performed data entry, kept meeting minutes, maintained calendar, and researched neighborhood events. Conducted site visits, fundraising support, and events support.

Centerplate, AT&T park Stadium 2007-2009

Concession Stand Worker/Food Vendor

Handled set-up and clean-up, prepped food, cash handling, served alcoholic drinks, friendly to customers

VOLUNTEER WORK

- YES: Youth Enrichment Strategies, 2003 to Present
- Foster Care Advocate/Caretaker, infants to teens, 2006 to Present
- BWOPA: Black Women Organized for Political Action, Youth Action Chair, 2008 to Present
- The Fetal Project, supporting pregnant and parenting teens, 2008 to 2010
- SOS Children's Village, Morocco, Children's organic garden, 2010
- School Volunteer, Winneba, Ghana, 2010
- ASB: Alternative Spring Break: Rebuilding in New Orleans for Hurricane Relief, UCSC, 2010
- Mayor's Office, City of Richmond, Youth Assistant, 2008

EDUCATION AND TRAINING

Candidate, Bachelor of Science, Sociology, University of California Santa Cruz, Santa Cruz, CA

International Business Berkeley City College, Berkeley, CA

Salesian High School, Diploma, Richmond, CA