

Joshua Herrera

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Objective: To obtain employment with Acrobat Outsourcing

Experience: East Oakland Community Project Oakland, CA

Kitchen Staff July 2016 to present

- Experience working in all kitchen positions
- Corporate style cooking
- Catering special events

Salvation Army

Oakland, CA

Dinner Cook June 2014 to August 2016

- Experience working in all kitchen positions.
- Corporate style cooking
- Catering special events

Acrobat Outsourcing

San Francisco, CA

Prep Cook January 2014 to Present

- Experience working in all kitchen positions including: washing dishes, prep cooking, grill cooking, and other miscellaneous tasks.

Arsol Enterprises

Yuba City, CA

Manager

January 2013 to December 2013

- Negotiated with customers regarding fees for landscaping, lawn service, and groundskeeper work.
- Performed administrative duties such as authorizing leaves and processing time sheets.
- Scheduled work for crews depending on work priorities, crew and equipment availability, and weather conditions.
- Directed and assisted workers engaged in the maintenance and repair of equipment such as power tools and motorized equipment.
- Conferred with managers and landscape architects to develop

- plans and schedules for landscaping maintenance & improvement.
- Recommended changes in working conditions and equipment use, in order to increase crew efficiency.

Round Table Pizza

Gridley, CA

Shift Supervisor

January 2009 to December 2012

- Executed daily operations of opening/closing shifts.
- Purchased refreshments, according to anticipated demand and familiarity with public taste in food and beverages.
- Directed storage, preparation and serving of refreshments by other workers at refreshment stand and circulating throughout audience.
- Tabulated receipts and balanced accounts.
- Trained and managed crew members with food preparation and customer service and achieved significant improvements in their productivity.
- Inventoried supplies on hand at end of each day.
- Successfully handled unsatisfied customers and employees

Education:

Gridley High School

Gridley, Ca

High School Diploma

2007

Butte College

Oroville, Ca

Associates Degree

2013

Degree in Social Behavioral Sciences

References:

Available upon request

