

Braden James Murphy

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Objective

To acquire a dynamic and challenging position in a professional environment where I can best utilize my skills and education.

Education

University of California, Davis
Bachelor of Arts, Political Science

Graduated 12/2014

UC Davis Summer Abroad- Havana, Cuba

8/2014

Skills

Bilingual- conversational Spanish
Proficient in Microsoft Office Software
Multitasking managerial activities and communication

Experience

UC Davis Buehler Alumni Center

1/2013-1/2015

Student Facility Manager

- Prepared the facility for internal and external events ranging from weddings to conferences with State Senators.
- Developed meaningful relationships with clients at a high volume event facility with over 1,000 events annually.
- Coordinated with catering companies, special event managers, and wedding planners to ensure clients expectations were exceeded.
- Troubleshooting problems with AV systems.

-Promoted to Lead Student Facility Manager

- Managed seven other students and achieved highest position for a student.
- Responsible as the main point of contact for any issues with the facility or events.

City of Reno Parks and Recreation

6/2009-9/2012

Lifeguard

- Supervised up to 200 patrons.
- Maintained pool facility and recreational areas.
- Provided swim instruction to children of all ages.
- Responded effectively in several situations.

Fingerprinting Express Incorporated

5/2009-9/2010

Maintenance

- Provided routine cleaning maintenance and minor repairs.
- Prepared routine administrative paperwork.
- Professionally greeted and directed customer.