

-TO fremont.

Day Shift  
Not worked.

Bank of America

# Thu Pham

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## Qualifications Profile

I am a committed, dependable, and highly motivated individual. I have excellent time management and organization skills that help me meet deadlines. I am willing to learn, foster team work, and lead when given the opportunity.

## Education

University of Social Sciences & Humanities  
*Ho Chi Minh City, Vietnam*

Sept. 2011 – June 2013

Nguyen Thuong Hien High School  
*Ho Chi Minh City, Vietnam*  
High School Diploma

Sept. 2008 – June 2011

## Activities

University of Social Sciences and Humanities  
Open Hearts Club, *Ho Chi Minh City, Vietnam*  
*Student Aide*

May 2013

- Organized games and activities for children
- Assisted children with homework
- Read and interacted with children
- Promoted a safe and healthy environment for the children

University of Social Sciences and Humanities  
Twist Your Mind Contest, *Ho Chi Minh City, Vietnam*  
*Student Participant*

June 2012

- Participated in school wide competition
- Improved knowledge pertaining to math, English, history, and geography
- Challenged myself to work hard in school
- Boosted my confidence in bettering my future

## Skills

- Trilingual: Vietnamese/Some Japanese/English
- Detailed oriented
- Hard worker
- Works well with others and independently
- Fast learner
- Accepts Responsibility
- Sufficient in Microsoft Word, Microsoft Excel, PowerPoint

## Awards and Certificates

California Food Handler, ServSafe Certification	Dec. 2014
National Retail Federation, Customer Service Certification	Nov. 2014
Japanese Language Proficiency Certificate	Aug. 2013
Vietnam National Union of Students Certificate	March 2013
Twist Your Mind Certificate of Achievement	Dec. 2012