

Cheryl Kee
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OBJECTIVE

I am seeking a position in Customer Service while using my skills, experience, & knowledge to enhance companies overall performance.

PERSONS/PROFESSIONAL SKILLS

Highly organized, safety compliant, excellent customer service, work well under pressure, team player, open minded, honest, dedicated, performance deadline & time management (focused).

EDUCATION

Northern Pioneer College, G.E.D	2008
State of California efood handlers certification	2015

PROFESSIONAL EXPERIENCE

Bashas Grocery Store, Window Rock, AZ <i>Courtesy Clerk</i>	2013-2014
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Job duties include but not limited to; Bagging, greet customers, cart collecting, restocking, cleaning, locate items for customers, & assisting customers.

Self Employed-Independent Contractor, Hunters Point, AZ <i>Silversmith</i>	2004-2012
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Job duties include but not limited to; casting, filing, stamping, soldoring, buffing, insertion of stones, polishing, sales of merchandise, pricing & presented.

Taco Bell, Window Rock, AZ <i>Shift Manager</i>	2009-2012
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Job duties include but not limited to; open & close store, counted & vested funds, reconciliation of drawer, train & supervise employees, inventory control, Food Safety/OSHA/M,S,D,S compliant. Hands on cashier, line & prep cook, customer service satisfaction.

SPECIAL SKILLS

- Bi-lingual English & Navajo (language)
- Volunteering with the elderly community (health and community outreach)
- Participate in Native American Round Dances (culture diversity)

REFERENCES AVAILABLE UPON REQUEST