

# Olivier Saint-Victor

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**"Disciplined hard working Promotions Assistant, Kitchen Steward, Busser and Marketing Associate seeks marketing, Steward, Busser or promotions position with a reputable company"**

## RELEVANT SKILLS

Promotions, marketing, office support, kitchen cleaning, dishwashing, dish organizing, administrative support, flyer distribution, excellent communication and presentation skills, sign spinning, grant writing, computer skills, film industry knowledge, excellent leadership skills, strong work ethic

## PROFESSIONAL EXPERIENCE

### Warehouse 51

#### Promoter / Marketer

April 2014 - June 2014

- Distributed flyers to promote upcoming events
- Assisted with event security, ensuring safety of inventory and employees
- Provided general labor assistance during event set up and break down
- Provided marketing assistance - reaching out to the public regarding the brand and promoted events

### Beds Etc.

#### Sign Waver

May 2014 - May 2014

- Dispatched promotional signage near and around retail building
- Prominently displayed signs to promote local brand
- Provided general labor assistance when required
- Spoke to members of the public to help encourage traffic and sales growth
- Provided general marketing support

### Saint-Antoine De Padoue Health Clinic

#### Marketer / Office Assistant

February 2014 - April 2014

- Promoted clinical services to local members of the community
- Ensured a safe and clean work environment, providing general cleaning services
- Provided administrative and clerical support to staff and management
- Scheduled appointments and handled inbound and outbound calls
- Assisted with the completion of green card and family pack sign ups
- Provided additional office and marketing support, as needed

### 424 N. Beverly Dr

*Dishwasher / Busser*

*November 2014 - Present*

- Wash Dishes in fast pace kitchen during events
- General help around facility

**Beverly Hills Hotel**

*Temp Employment January 2015 - Present*

*Steward/Busser*

- Stacking dishes
- Washing Dishes

**JW Marriot**

*Temp Employment January 2015 - Present*

*Steward*

- Cleaning, taking out trash
- cleaning plates

**EDUCATION**

**University of Dominguez Hills**

*Grant Writing Certificate*

*June 2014*

Completed grant writing course and business administration coursework

*I have my CA Food Handlers Certificate and CPR Card*

**Rancho Del Mar High School**

*High School Diploma*

*2006*

Attended high school in good standing

**ACTIVITIES**

Screenwriting, making music, acting, creating films, watching films and television, volunteering