

3/5/15  
2 PM

Porter

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**Skills**

- 10 years' experience in Customer Service
- Extensive knowledge of Kitchen Operations
- Experience as Crew Leader
- Excellent Written and Verbal skills
- Bi-Lingual Ability
- Proficient in Word, Excel and PowerPoint

**Experience**

Rubio's, Serramonte

2006 - 2013

Shift Leader

Supervision

- Oversee four employees
- Maintain daily, weekly, and monthly inventory
- Tabulate daily receipts and process for deposit
- Process all invoices

Kitchen

- Knowledge of kitchen set-up and closing
- Ability to perform cooking functions
- Maintain daily food preparation
- Knowledge of matrix menu

Team

- Take orders from customers
- Work well with team and assist when necessary
- Provide team with breaks and delegate assignments

McDonald's, South San Francisco.

2006 - 2006

Cook, runner, cashier

Kitchen

Food preparation

Runner

Ensure orders were correct

Teaming

- Take customer orders

Assist with change orders

**Venga  
Empanadas**

2013

- Cashier
- Barista
- Cleaning floors bathroom and BOH
- Closing and opening shifts
- Counting money before and after I close.

**Tropisueno.**

Busser

2013-2014

- Cleaning tables
- Getting ready for next costumers
- Bring chips
- Bring the dishes to the dishwasher
- Getting the salsas ready for the opening shift

**Travelodge**

**December 2014- Now.**

Houseman.

-Clean the parking lot

- Get all ready for next day at the laundry room.
- Clean up machines soda, ice and candy.
- Make sure the rooms has towels for the costumers
- Be aware of the front desk if they need something else to get done.
- Clean rooms if assigned.

**REFERENCES UPON REQUEST**