

**MARQUITTA JONES**  
**1360 REDONDO AVE.**  
**APT.103**  
**LONG BEACH, CA 90804**  
**(614)596-8281**

**OBJECTIVE:** Experienced Bartender with over five years of managing a successful team of Customer Service! I have the ability to serve as a mentor, coach, trainer and an event planner. Proven to execute assignments in a timely and organized manner, while achieving deadlines and goals.

**SKILLS:** Certified Mixologist, Creative drink recipes, inventory, cash handling and safe balancing, event planner, self starter, bar trainer, set up and lead team meetings, craft beers, multi tasking and organization skills, planning, set up and run private parties

**CERTIFICATIONS:** Etips, Food handlers Card, CPR

**EXPERIENCE:**

**-MAX AND ERMAS(Crown Plaza Hotel)**

**01/2014-02/2015**

Bartender- responsible for superb customer service, Mix drinks; cater to thousands of customers through group functions, inventory and cash handling

**-MAX AND ERMAS(HMS HOST, Airport)**

**04/2011-01/2014**

Head Bartender- Responsible for all financial transactions, bar trainer, able to multitask in fast paced atmosphere, mix drinks, role out drink specials( I helped create new drink specials) run bar operations

**-RED ROBIN**

**10/2005-01/2011**

Head Bartender/ Mid Manager- responsible for training and certifying new team members, cash handling and safe balancing, inventory, run and organize work shifts, handle customer complaints, set up and lead team meetings and orientation, prepare work schedules, mix cocktails and plan events and travel for our corporate offices

**EDUCATION:**

**- OHIO BOARD OF MIXOLOGY**

**2000**

Certified Mixologist

**-COLUMBUS STATE UNIVERSITY**

**2002**

Associates Business Management

**-AMERICAN SCHOOL OF TECHNOLOGY**

**2010**

Medical Assistant

**PROFESSIONAL REFERENCES:** Available by request