

C. ERIC TEDROW

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EXPERIENCE

October 2013 – March 2015

Waiter

The Melting Pot
Annapolis, MD

- Delivered food and beverages in an accurate and timely manner
- Maintained consistency of presentation
- Provided positive and safe dining experience for guests
- Performed ancillary duties with thoroughness and attention to detail

August 2009 – August 2014

Development Committee Chair & Executive Committee Member

Crofton Regional Community Center
Crofton, MD

- Organized, conducted, and concluded meetings apropos the installation of town's community center and skate park
- Directed efforts of other committee members
- Aided in critical decision making processes and budget
- Orchestrated and assisted with fundraisers

May 2010 – January 2011

Research Assistant

UMBC Social Development Lab
Baltimore, MD

- Performed clerical tasks
- Administered consistent interviews to pre-school children
- Responsible for keeping children on task
- Ensured a safe and friendly environment for children
- Assisted with coding and input of data

March 2008 – August 2010

Sales Associate

The Leather Store
Annapolis, MD

- Responsible for opening and closing of storefront
- Reconciled daily proceeds
- Assessed customer needs and make recommendations
- Resolved customer service situations

EDUCATION

Bachelor of Arts in Psychology

University of Maryland, Baltimore County
Baltimore, MD

- 3.4 GPA
- Graduated in May 2013

Transfer Studies Certificate

Anne Arundel Community College
Arnold, MD

- 4.0 GPA
- Emphasis on English and Legal Studies
- Graduated in December 2009

ACHIEVEMENTS

- Instructor for UMBC Splash in 2012
- Awarded Phi Theta Kappa Academic Scholarship in 2009
- Member of Phi Theta Kappa in 2008