

Elizabeth Hoag

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Objective: To obtain a position as a part-time Bartender/Food server and contribute to increasing customer satisfaction, customer numbers, and overall revenues for the establishment where I'm employed.

Skills & Qualifications

- Excellent communication and customer relation skills.
- Quick and avid learner and highly self-motivated.
- Proven ability to excel under pressure as part of a team or independently.
- Accurate cash and credit handling skills.
- Known to thrive in a fast-paced environment.

Computer Skills

- Very efficient with Aloha and Micros POS systems.

Work Experience

Food Server (2014-2015)

Cibo 7 Ristorante and Wine Bar, Roseville, Ca

- Serve food and beverages to patrons and collect cash and credit card payments.
- Train new employees on computer systems, steps of service, and menu items.
- Clean glassware, stock inventory, and report any inventory that is needed.
- Reconcile nightly transaction reports and safe cash drop.

Bartender/Food Server (2013-2014)

High Hand Nursery & Café, Loomis, Ca

- Perform opening duties and maintain running side work to ensure timely efficiency to our guests.
- Greet and provide guests with a warm and gracious experience.
- Establish a relationship with guests and assist their needs in the café as well as in the nursery.
- Offer guests coffee specialties, and homemade desserts to compliment their experience.
- Reconcile customer cash and credit transactions.
- Perform end of shift duties such as cleaning, restocking, and reconciling daily report of sales.

Bartender (2012-2013)

Sammy's Rockin' Island Bar & Grill, Roseville, Ca

- Crafted and poured classic and specialty cocktails.
- Greeted and provided excellent hospitality to each guest.
- Efficient with opening and closing duties at both downstairs and upstairs bars.
- Recorded and restocked inventory as needed.
- Practice safe cash drawer handlings, and responsibly reconciled monies at the close of each shift.