

CARLOS CHAVEZ

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EDUCATION

WyoTech, Fremont, CA: 10/2013

Applied Automotive Technology Diploma

Related Coursework:

- Steering, Suspension & Computerized 4-Wheel Alignment
- Hydraulic & Anti-Lock Braking Systems
- Engine Principles, Service & Repair
- Manual Transmissions & Powertrains
- Automatic Transmissions & Transaxles
- Chassis Electrical & Accessories
- Engine Performance Systems
- Fuel Management Systems
- Computerized Engine Controls
- Emissions Diagnostics

Quest Academy, San Leandro, CA: 2011

High School Diploma

ADDITIONAL CERTIFICATIONS/QUALIFICATIONS

- Bilingual: English & Spanish
- Basic Computer Skills

WORK HISTORY

HealthRIGHT360, San Francisco, CA: 11/2014-Present

Volunteer

- Worked at the front desk, answered phones
- Worked in the commissary, prepared bag lunches
- Served food, prepped food, washed dishes and pots
- Sort inventory when trucks or food runners deliver foods
- Worked in the kitchen and dining room, set up tables for breakfast, lunch, and dinner

KSI, Inc., San Leandro, CA: 09/2012 to 02/2014

Machine Operator

- Operated other machines
- Cleaned and filled out daily production
- Inspected and sorted good or bad parts
- Completed a daily inventory checklist
- Promoted to Floorperson & Forklift Driver
- Operated machine, semi or automatic machine
- Packaged good parts for shipping to consumers
- Used forklift, stacked pallets, put daily production into computer

ATS Products, Richmond, CA: 03/2011 to 03/2012

Labor

- Cleaned and painted fiberglass pipes
- Used warehouse crane and forklift, worked in the shipping department
- Promoted to run winding machine, mix resin, put resin and material into products