

KAVIN DAYANANDAN PAULRAJ

6251 Hillmont Dr, Oakland CA 94605

Phone: 412-447-5138 ~ Email: kavin.paulraj@gmail.com

STATEMENT OF PURPOSE:

I am applying to Acrobat Outsourcing because I believe Acrobat is the company most suited to my personal goals for work/employment. After a decade in academia, I am leaving that field and shaping a new career. In the past, I thoroughly enjoyed my experience working in food service and in the retail/customer sector: in particular, I like the fast pace of the job, the constant interaction with others, and the daily sense of satisfaction at providing nutrition for people. I have decided that this is how I want to spend my time and earn my living in the coming years. Working at Acrobat would also allow me the flexibility to pursue my lifelong artistic dreams. This year I will be writing and producing a musical album; I feel that through Acrobat I will be able to work 40+ hours a week when necessary and also be able to work 20-30 hours a week when I require the remaining time to work on my art. All in all, Acrobat would open the doors to multiple workplaces where I can utilize my existing skills in food service and learn more about the industry, while doing what I love.

WORK EXPERIENCE (selected):

- Server**, Fiesta Cafe, Champaign, IL May - Aug 2000
Server at a Mexican restaurant and bar. Also helped as a barback and with bussing tables.
- Bookseller**, Borders Books and Music, North Canton, OH Oct 2003 - Apr 2004
Sales Representative, Customer Service, Cashier
- Reference Services Consultant**, Honnold Mudd and Seeley Mudd Libraries, Claremont, CA Sept 1999 - Aug 2003
Provided clients with research and technical assistance; handled libraries' computers, printers and copy machines
- Lecturer**, Saint Mary's College, Moraga, CA Jan - Feb 2015
Prepared and taught a college course "Global Reggae"

SKILLS:

ServSafe Food Handlers Certificate

Computer Skills: Advanced Knowledge of Microsoft Word/Excel/PowerPoint and Pages/Numbers/Keynote, experience with Database Management and Point-of-Sale Softwares, experience with writing detailed reports.

Language Skills: English, Tamil, Portuguese, Spanish

EDUCATION and FELLOWSHIPS (selected):

- Ph.D., University of Pittsburgh** Apr 2013
Degree in History/Ethnomusicology, supervisor: Dr. Lara Putnam
Dissertation: "*Jamaica Brasileira*: The Politics of Reggae in São Luís, Brazil, 1968-2010"
- Fulbright Fellow 2010** Mar - Dec 2010
Research Grant to Sao Luis, Brazil for Dissertation Research
- Bachelor of Arts (B.A.) Pomona College**, Claremont, CA May 2003