

Elizabeth Vo

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OBJECTIVE

- Give excellent customer service with an outgoing personality and multi-dynamic work ethic while gaining more experience in customer service

KEY QUALIFICATIONS

- high energy, out going personality
- multi-task in a fast paced environment.
- organized
- knows how to use the pos system
- money counting

WORK EXPERIENCE

Cashier/ barista, Adecco, San Jose, Ca -- April 2014- April 2015

- Apple campus, Cupertino, Ca
- Payment processing using Lavu POS system.
- Organizing and restocking on utensils and condiments.
- Build relationships with customers by having excellent customer service qualities.
- Multi-tasking on making coffee while engaging with customers.
- Merchandise products out onto the shelves.
- Record temperatures of refrigerated products in the temp log.

Counter manager, McCaulou's, Oakland, Ca -- August 2012- July 2013

- Build a clientele relationship through customer service.
- Opportunity to learn and teach my skills to customers.
- Merchandise products out in the display case.
- Restock and organize drawers.
- Inventory counts on products.
- Ordering placement.

Sales associate, McCaulou's, Oakland, Ca -- August 2011- August 2012

- Merchandise clothing.
- Product knowledge.
- Shipping and receiving products out to customers.
- Handling transfers to other stores.

EDUCATION

Skyline High School -- High school diploma, August 2012- June 2016

- Architecture and graphic design program.