

Amoreena Mann
13 Calle Saltamontes
San Clemente, CA, 92673
(916)765-7775

Objective

Position in customer service

Skills

- Customer service driven
- Accurate, outgoing, efficient, and detail-oriented.
- Fast and hard worker

Work Experience

Screen Directors' Guild

Digital Biscuit Marketing Manager/VIP Manager, November 2014 to February 2015

Creating marketing plan, working with team of publicists and advertisers, dealing with press and VIPs during event, assuring accurate media coverage, assuring VIP room was up to standards, managing a team during the event

Reason for leaving: Contract/event had ended

The Bleeding Horse

Floor Staff, June 2014 to November 2014

Maintaining aesthetic standards of bar, cleaning glasses and sweeping/mopping as necessary, waiting tables, table service

Reason for leaving: Not enough hours

NickCo Hospitality

Greeter, November 2013 to July 2014

Spent time in all of the stations, including helping serving tables, bar, running food, and organizing restaurant so that we could serve as many guests as possible in a timely manner. The wait time would often get up to 3 hours, which taught me how to work well under pressure

Reason for leaving: moved to Ireland

Lahlouh Group, Inc.

Project Manager, December 2010 to August 2011

Worked with corporate clients, put projects into the company system to begin production, oversaw production and shipments of projects

Reason for leaving: moved

Islands

Hostess, November 2011 to July 2012

Showed customers to their tables, told them about specials and helped with anything that needed to be done such as running food, getting drinks and general customer service.

Reason for leaving: school

Education

Stella Adler Academy of Acting

Conservatory Program, will graduate August 2013

References

Justin Smith +353 87 639 8304
The Bleeding Horse, General Manager

John Jack Rodgers +1 (323) 465-4446
Stella Adler Academy of Acting

More available upon request