

Andrew Lien
455 West Orangethorpe Avenue, Fullerton, CA 92832
(714) 746-5463 AndrewLien25@gmail.com

Professional/General Office Skills:

- ❖ Microsoft Word
- ❖ Microsoft Excel
- ❖ PowerPoint
- ❖ Bilingual: English/Vietnamese
- ❖ Excellent customer service
- ❖ Data entry
- ❖ Prepares presentation lecture up to 10 – 15 people
- ❖ Types 55 wpm
- ❖ Mastery knowledge of the internet and websites
- ❖ Cash register skills
- ❖ Communication skills

Employment History:

Promoter/Supporter, Lee's Sandwiches, Westminster, CA, 08/14 – 03/15

Concessions Worker, Angels Stadium, Anaheim, CA, 12/13 – 07/14

Counter Worker, Honda Center, Anaheim, CA, 06/13 – 03/14

Student Worker, Santa Ana College Don Bookstore, Santa Ana, CA, 02/14 – 03/14

Waiter, Banh Mi Che Cali/Pho Restaurant, Fullerton, CA, 03/13 - 09/13

Tutor, Bach Khoa Learning Center, Garden Grove, CA, 01/13 - 03/13

Assistant Grader/Tutor, Kumon Tutoring, Anaheim Hills/Oak Canyon, CA, 04/12 – 10/12

Cashier/Waiter, Pho 9 Noodle Restaurant, Cypress, CA 11/11 - 09/12

Cashier/Waiter, Omni Restaurant, Buena Park, CA 06/09 - 04/11

Education

Fullerton College, Associate's Degree Transfer Prep. – Estimated time of graduation 2016