

James C. Smith

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Career Objective: To obtain a position where I can put my customer service, warehouse and Security skills to use and work with a team I can build my career with.

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Education:

Berkeley Adult School  
1701 San Pablo Ave.  
Berkeley, California 94702

Laney College  
E-Business/Real estate

Work Experience

-2014-                   Groundwork's Campaign  
Canvassing and working with a team to engage and mobilize people to win electoral, legislative and issue campaigns.

-2012/2013-

Admiral Security  
Concord Ca

Duties

Oracle Event staff responsible for securing and maintaining safe environment for customers and employees. Port of Oakland security officer responsible for logging trucks in out, gate log, foot patrol, data entry and yard inventory

-2012-                   Bonfire Pizzeria  
Orinda, Ca

Duties

Lead delivery driver responsible for ensuring customers with excellent customer service skills, working with the cash register, taking orders and working with a navigation system to find routes to delivery locations. As well as keeping the work area clean and sanitized.

-2010-                   Target Corp.  
Albany, Ca

Duties

overnight stocking, unloading/loading, Shelving and organizing shipments, Backroom associate, Scanning and organizing packages

-2009-                   U.P.S  
Oakland, Ca

**Duties**

Drivers helper delivering packages and providing excellent customer service, unloading/loading, package handling, scanning and organizing packages by zip code

-2008-                   East Bay Conservation Corps  
                                  Oakland, California

Graffiti and Litter Abatement, landscaping and ground Maintenance, team Member work training

**Summery of qualifications**

Positive, Respectful, and Hardworking

Motivated and eager to learn

Able to work independently and with a team of people

References upon request