

# April Renee White

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## Summary of Qualifications

Over 2 years experience working in food and customer service  
Experience Supervising Staff  
Administrative Skills  
CPR/First Aid Trained, July 2013  
Proficient in Microsoft Word, Excel, and PowerPoint  
Semi-Fluent in Spanish  
Open, tolerant and flexible personality

## Work Experience

### **Camp Operations Specialist, *Girl Scouts Camp Whispering Oaks* Summer 2014**

- Assist with daily operations of summer camp for up to 110 campers (girls, ages 6-17)
- Assist with various tasks including administrative tasks, media and assisting in the kitchen
- Take inventory, shop for and deliver materials such as food and recreation supplies to the camp

### **Facility Manager/Residential Counselor, *Crossroads Treatment Centers* 2009-2014**

- Oversee operations, manage maintenance and ensure cleanliness of residential treatment program
- Provide day-to-day care of severely emotionally disturbed (SED) residents
  - Assist with daily living, personal care, food service, chores, homework
- Organize recreation activities and life skills groups
- Implement physical activity and nutrition regimen that decreased depression symptoms and health concerns (including weight gain)

### **Barista, *Starbucks Coffee San Diego and Sacramento, CA* 2007-2008**

- Serve coffee/beverages to customers noting their preferences and accepting feedback
- Set up and shut down coffee station, ensure cleanliness of work area and store
- Balance financials of register at the end of the night
- Received "Mug Award" for excellent customer service and demonstrating knowledge

### **Server/Cahier, *Sizzler Restaurant Orange, CA* 2006-2007**

- Greet patrons and provide fast and courteous service
- Prepare and serve beverages and food orders
- Perform preparation and closing duties such as set up and take down beverage display
- Collect payment from patrons and balance financials at the end of the evening

## Education

### **Bachelors Degree in Psychology 2011**

San Diego City College, San Diego, CA 2007- 2008

Humanities/ African and Middle Eastern Studies

California State University, Sacramento 2008-2010

School of Social Sciences and Interdisciplinary Studies

Goal: Transfer to CSU Fullerton Master Degree Program