

April Renee White

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Summary of Qualifications

Over 2 years experience working in food and customer service

Experience Supervising Staff

Administrative Skills

CPR/First Aid Trained, July 2013

Proficient in Microsoft Word, Excel, and PowerPoint

Semi-Fluent in Spanish

Open, tolerant and flexible personality

Work Experience

Camp Operations Specialist, Girl Scouts Camp Whispering Oaks Summer 2014

- Assist with daily operations of summer camp for up to 110 campers (girls, ages 6-17)
- Assist with various tasks including administrative tasks, media and assisting in the kitchen
- Take inventory, shop for and deliver materials such as food and recreation supplies to the camp

Facility Manager/Residential Counselor, Crossroads Treatment Centers 2009-2014

- Oversee operations, manage maintenance and ensure cleanliness of residential treatment program
 - Provide day-to-day care of severely emotionally disturbed (SED) residents
 - Assist with daily living, personal care, food service, chores, homework
 - Organize recreation activities and life skills groups
 - Implement physical activity and nutrition regimen that decreased depression symptoms and health concerns (including weight gain)

Barista, Starbucks Coffee San Diego and Sacramento, CA 2007-2008

- Serve coffee/beverages to customers noting their preferences and accepting feedback
- Set up and shut down coffee station, ensure cleanliness of work area and store
- Balance financials of register at the end of the night
- Received "Mug Award" for excellent customer service and demonstrating knowledge

Server/Cahier, Sizzler Restaurant Orange, CA 2006-2007

- Greet patrons and provide fast and courteous service
- Prepare and serve beverages and food orders
- Perform preparation and closing duties such as set up and take down beverage display
- Collect payment from patrons and balance financials at the end of the evening

Education

Bachelors Degree in Psychology 2011

San Diego City College, San Diego, CA 2007- 2008

Humanities/ African and Middle Eastern Studies

California State University, Sacramento 2008-2010

School of Social Sciences and Interdisciplinary Studies

Goal: Transfer to CSU Fullerton Master Degree Program