

Tuesday · 7/7 @  
1030am

# Meggie Kabulo

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To complete Economics and History degrees, intern and hopefully get employed in finances or govt.

## WORK EXPERIENCE

### Dietary Assistant

Golden Living Center - Gloucester, MA - July 2008 to September 2014

- Prepare trays for meals
- Serve meals to residents
- Receives calls for special requests
- Assist coworkers

### Intern

Massachusetts Office of International Trade and Investment - Boston, MA - February 2014 to March 2014

- Responsibilities
- Research on trade policies
- Assisted in events
- Assisted in file arrangement
- Answer calls

### Assistant Group Leader

Beverly YMCA - Beverly, MA - September 2013 to December 2013

- Helped in prepping arts and crafts, play time and snacks
- Helped children in doing homework
- Supervised children during gym and outside play

### Teacher's Assistant/volunteer

Pathways For Children - Gloucester, MA - February 2013 to June 2013

- Responsibilities
- Assist teachers in class
- Set up during meal time
- Supervise play time with children
- Assist in arts and crafts and reading

### Accomplishments

Won a Volunteer Appreciation Award

### Intern/volunteer

Cape Ann Chamber of Commerce - Gloucester, MA - February 2013 to May 2013

- Assist in projects and events
- \* Basic office duties such as file arrangements, mailing, brochure packaging, assist tourists with information.
- Attended events

### Creative Catering