

Tuesday • 7/7 @
1030am

Meggie Kabulo

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To complete Economics and History degrees, intern and hopefully get employed in finances or govt.

WORK EXPERIENCE

Dietary Assistant

Golden Living Center - Gloucester, MA - July 2008 to September 2014

Prepare trays for meals
Serve meals to residents
Receives calls for special requests
Assist coworkers

Intern

Massachusetts Office of International Trade and Investment - Boston, MA - February 2014 to March 2014

Responsibilities
Research on trade policies
Assisted in events
Assisted in file arrangement
Answer calls

Assistant Group Leader

Beverly YMCA - Beverly, MA - September 2013 to December 2013

Helped in prepping arts and crafts, play time and snacks
Helped children in doing homework
Supervised children during gym and outside play

Teacher's Assistant/volunteer

Pathways For Children - Gloucester, MA - February 2013 to June 2013

Responsibilities
Assist teachers in class
Set up during meal time
Supervise play time with children
Assist in arts and crafts and reading

Accomplishments
Won a Volunteer Appreciation Award

Intern/volunteer

Cape Ann Chamber of Commerce - Gloucester, MA - February 2013 to May 2013

Assist in projects and events
* Basic office duties such as file arrangements, mailing, brochure packaging, assist tourists with information.
Attended events

Creative Catering