

Interview Note Sheet

Applicant Information

Name: <u>Stacy Ruedo</u>	Interviewer: <u>Peter La</u>
Date: <u>7/10/15</u>	Rate of Pay:
Position(s) Applied for: <u>Cashier, Host, Event-help, concessions</u>	Referred by:

Test Scores

Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Adeco
San-2:30pm
Int of F
Looking for ext work

Total of _____ in Food Service/Hospitality

What kind of work are you applying to what shift?

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

SF City	SF North	SF Peninsula	East Bay	Outer East Bay
<u>San Jose</u>		South San Jose	SJ Peninsula	

Certifications (if any)

TiPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	Black Pants	Non-Slip Shoes	Bow Tie

Other: _____

Convention Candidate?

Other Languages Spoken:

Would you recommend this applicant for Acrobat Academy?

Housekeeping Test

Score / 16

10/16 = 63.1%

E

1) During which of the following situation(s) should you wear gloves?

- When handling disinfectant solutions
- When cleaning patient care areas
- When handling soiled linens
- When handling or disposing of waste
- All of the above

E

2) Which of the following should be cleaned daily?

- Chairs, lamps, and tables
- Tabletops, beds, and handrails
- Grab bars, lights, tops of doors and counters
- Floors, sinks, toilets, and latrines
- All of the above

F

3) TRUE or FALSE: You do not need to use a separate cloth for cleaning bathrooms.

- True
- False

F

4) TRUE or FALSE: Dusting is most commonly used for cleaning walls, ceilings, doors, windows and furniture.

- True
- False

5) Should the following be cleaned daily or weekly? Circle one.

a) Floors	Daily	/	Weekly
b) Toilets and latrines	Daily	/	Weekly
c) Carpets in patient rooms	Daily	/	Weekly
d) Carpets in offices	Daily	/	Weekly
e) Soiled linens	Daily	/	Weekly

C

6) The best way to clean the floor is:

- Scrubbing
- Dry sweeping and dusting
- Sweeping, mopping and dusting
- Wet mopping

C

7) What should you do if you spill liquids or see a liquid spill?

- Leave it for someone else to clean-up
- Wait until the end of your shift to clean it
- Flag the spill and clean it immediately
- Not sure

A

8) The proper procedure for cleaning spills of blood and other body fluids is:

- Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
- Find the janitor on-duty and ask him to clean it up
- Grab whatever is closest and wipe up immediately, then mark "BIOHAZARD"
- Nothing

A

9) The appropriate cleaning schedule for a hospital is:

- Weekly
- No schedule needed
- Developed according to need
- Whatever you feel like

10) How do you use a three-compartment bucket?

Clean, Rinse, Ring

11) Describe the difference between a disinfectant and a cleaning solution: (2 points)

disinfectant → kills microorganisms
cleaning solution → wash & wipe down

Dishwasher Test

Score / 10

C 1) After washing your hands, which item should be used to dry them?
a) Clean apron
b) Sanitized wiping cloth
c) Single use paper towel
d) Common used cloth

10/10 = 100

C 2) While washing dishes by hand, which item should you wear?
a) Cutting glove
b) Oven Mitt
c) Rubber glove
d) Nothing

D 3) When should you wash your hands?
a) Before you start work
b) After handling non-food items (garbage, money, cleaning chemicals)
c) After using the restroom
d) All of the above

F 4) If you need to move a heavy load, you should PULL and not PUSH the object.
a) True
b) False

E 5) Which of the following could you be at risk for getting burned from?
a) Steam from boiling pots
b) Hot liquids (coffee, soup, tea)
c) Hot equipment (ovens, pots, chafing dishes)
d) Harsh chemicals
e) All of the above

I 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.
a) True
b) False

C 7) What should you do if you spill liquids or see a liquid spill?
a) Leave it for someone else to clean-up
b) Wait until the end of your shift to clean it
c) Flag the spill and clean it immediately
d) Not sure

C 8) When handling hot items you should?
a) Wear rubber gloves
b) No need to wear anything
c) Use an oven mitt or dry cloth towel
d) Nothing

A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?
a) Rinsing
b) Scraping
c) Washing
d) Sanitizing

B 10) What is the proper method for cleaning and sanitizing stationary equipment?
a) Spray with a strong cleaning solution and wipe with a sanitized cloth
b) Spray with a sanitizing solution, then rinse with clean water and dry
c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution