

## **WORK EXPERIENCE**

**Event server**, Rebecca Jean Catering Services, San Francisco, CA

July 2014 to March 2015

- Prepared food items such as sandwiches, salads, soups, and beverages
- Relayed food orders to kitchen and serving counter; bussed tables
- Set up tables, arranged chairs, and set tables with linens, dishes and silverware
- Distributed food and condiments to tables and restocked service stations

**Security Supervisor**

March 2012 to October 2013

Pizza Orgasmica & Brewing Company, San Francisco, CA

- Patrolled building and grounds to ensure safety
- Monitored and authorized entrance and exit of employees and visitors; answered inquiries

**General Laborer/Forklift Operator**

November 2011 to June 2012

Snelling Staffing, Alameda, CA

- Performed general construction labor, including janitorial and maintenance work
- Loaded and unloaded trucks, matching merchandise to shipping list
- Operated pallet jack, forklift and machine to shrink wrap merchandise

**Warehouse machine operator**

October 2011 to February 2012

Dynamic Solutions and Staffing, Danville, CA

- Loaded and unloaded supplies from delivery trucks
- Selected merchandise for shipment and stacked on pallet using pallet jack and forklift
- Restocked shelves and rotated stock
- Cleaned dock, service areas and equipment

**Program Counselor** (volunteer)

June 2006 to September 2010

Boys and Girls Club, San Francisco, CA

- Provided childcare services for children ages 5-14

**Driver**

CFL Trucking Company, Modesto, CA

November 2003 to July 2006

- Properly inspected commercial 52-foot trailer truck
- Delivered deli and produce to grocery stores throughout the Greater Bay Area
- Unloaded trailer using pallet jack

## **EDUCATION**

**Certificate in Truck Driving and Class A License**, Falcon Truck School, Mare Island, CA

**G.E.D.**, Coalinga, CA