

Troy A. Reagan

San Francisco, CA ☐ (415) 812-3637 ☐ troy94124@yahoo.com

CASE MANAGER / EMPLOYMENT SPECIALIST

Experienced professional with 10 plus years working with transitional age youth and the reentry population. Intimate knowledge of San Francisco neighborhoods and community based community organizations. Working relationships with local employers, small/medium businesses and trade unions.

— Resume writing
— Cover Letters
— Micro-soft word

— Excel
— Power Point
— Macintosh

— Certified peer health educator
— Presenter
— Client Relations

Professional Experience

Urban Strategies Incorporated, San Francisco, CA 2010 - 2013

- Urban Strategies is one of the first national non-profits connecting public housing residents to comprehensive human services. I assist low-income residents in gaining employment, pursue a college degree and/or obtaining a high School diploma if they have one. Help connect residents to resources and services that fit residential needs.
- Directed workshops towards employment for residents that has some challenges and barriers in gaining employment.
- Attended meeting with Community partners and local organization on community development.
- Outreached and registered residents for upcoming meetings and programs for weekly and monthly attendance.
- Visited the elderly and seniors that are stationary in their home with food from food bank and other community resources.
- Scheduled all residents seeking employment for Jobs Club and informational session with other Community partners and resources.

Malia Cohen Campaign 2010 - 2014

- Current Supervisor for San Francisco District 10
- As a Campaign worker I performed many duties towards sustaining incumbent victory. As a Community outreach worker I was to canvas the community for additional registered volunteer workers interested in supporting Malia campaign via handing out flyers in the community and to Merchants in district 10
- Provided input on proposed neighborhood economic development and violent prevention planning efforts
- Attended campaign meeting and all debates with minimal participation via questions and answering session
- Placed signs and posters throughout the communities phone banking

T.U.R.E.PROJECT, San Francisco, CA 2008-2010

- Case manager for young adults age 15-25 years of age; coordinated and supervised youth outings, engaged with family and community to resolve conflicts
- Provide referrals to community resource and supportive services
- Employment specialist and Boot camp trainer: prepared youth for the physical work ahead in employment. Lead exercise regimen
- Host classes on antiviolence and one on one consultation
- Supported youth with resume writing and job applications performed mock interviews and connected youth to One Stop

Granite Construction San Francisco, CA

- General Labor : Demolition and excavation flagging Traffic control and conduct safety check of job site
- Cleaned and polished vehicle windows. Scrub, scrape, or spray machine parts, equipment, or vehicles, using scrapers, cleaners, disinfectants, insecticides, acid, abrasives, vacuums, or hoses. Maintained inventories of supplies.
- Applied paints, dyes, polishes, preconditions, waxes, or masking materials to vehicles to preserve, protect, or restore color
- Inspected parts, equipment, or vehicles for cleanliness, damage, and compliance with standards or regulations. When in

Education

DIPLOMA YOUNG COMMUNITY DEVELOPER
SOLANO ADULT SCHOOL
SOLANO ADULT SCHOOL
HEALDS BUSINESS COLLEGE

C.E.R.T.E.P/ LABORERS A.G.C CO
CERTIFIED PEER HEALTH EDUCATOR
G.E.D
CONSTRUCTION MANAGEMENT