

Jermaine Spann

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cell

WORK HISTORY

Detailer

2013 - present

Spann and Sons Auto Detailing, Oakland, CA

- Cleaned, waxed and buffed 15 cars a day
- Did complete detailing, including cleaning and vacuuming inside cars
- Received and processed payments from customers

Janitor

2012 - 2013

Point Blank Janitorial, Hayward, CA

- Promoted and advertised businesses by distributing flyers and talking with potential customers
- Serviced, cleaned, and supplied restrooms
- Swept, mopped, scrubbed, and vacuumed floors
- Stripped, sealed, finished, and polished floors
- Cleaned windows, glass partitions, and mirrors

Printing Assistant

2010 - 2011

Print shop, W. MacArthur Blvd, Oakland, CA

- Verified that paper and ink meet job specifications
- Started presses and pulled proofs to check for ink coverage and density
- Fed paper through press cylinders and adjusted feed and tension controls
- Loaded presses with paper and made necessary adjustments
- Secured and adjusted printing plates

Stock Clerk

2008 - 2009

Michael's Arts & Crafts, Emeryville, CA

- Stocked shelves and rotated stock
- Received, organized, and stacked shipments
- Helped customers located items and resolved customers' issues and answered queries
- Transported items to customers' vehicles
- Cleaned and managed window displays

EDUCATION

GED

Next Step Learning Center, Oakland, CA