

Terrell Johnson

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OBJECTIVE: To obtain a position where I can gain experience and begin my professional development with a company that provides training and career advancement opportunities.

SUMMARY OF QUALIFICATIONS:

- Excellent interaction and communication skills with people at all levels. Able to multi task and adapt well
- Strong problem solving, analytical skills and attention to detail. Punctual, dependable and very organized
- Follow instructions to ensure quality and consistency, works independently and a team player

WORK EXPERIENCE:

GOODWILL INDUSTRIES –SAN FRANCISCO, CA

March 2015-Present

Floor Associate

- Greeted and assisted customers on the retail floor area
- Unloaded and loaded trucks using a propane and electric forklifts
- Received and prepped incoming clothing donations for tagging and pricing
- Maintained a clean, safe work and customer areas
- Assumed other daily duties as assigned by the shift supervisor
- Monitored security and

San Francisco Chronicle- San Francisco, CA

3 Years

Sales Representative

- Responsible for delivery and returns of merchandise.
- Responsible for directly servicing the assigned accounts/territories
- Maintained records and invoices, vehicle logs, inventory and any other documentation.
- Increased customer satisfaction by collecting information, feedback on service and resolving complaints per company policy; communicate information back to company
- Promote company's customer relations policy and ensuring harmonious business relationship with clients.
- Responsible for maintenance and upkeep of the assigned company vehicle.
- Prepare weekly and monthly maintenance of records of the company vehicle

Big Lots – San Francisco, CA

2 Years

Warehouse/Stocker

- Loaded and unloaded supplies and materials from delivery trucks
- Re-stocked shelves, Cleaned dock, service areas and equipment
- Maintained absolute commitment to safety and safety at all times
- Organized/cleaned warehouse and work area for orderliness at all times.
- Monitored building security and safety. Made sure all doors are locked after operating hours
- Selected merchandise for shipment and stacked on pallet neatly by using a pallet jack or fork lift
- Assumed other daily duties as assigned by the store supervisor

EDUCATION/TRAINING:

Ida B. Wells School-San Francisco, CA

America Works of California – San Francisco, CA

ANCI- San Francisco, CA

High School Diploma

Job Readiness Training, Nov 2014

CA Food Handlers Certificate Nov 2014