

Employment Application (SAN FRANCISCO)

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Marcell Lamar Kirk Date: 9/8/15
Home Telephone (510) 978-040 Other Telephone (510) 328-9736
Present Address 1960 38th Ave. Oakland, CA 94601
Permanent Address, if different from present address: N/A
Email Address Kirkint.93@gmail.com

EMPLOYMENT DESIRED

Position applying for: Open Salary desired: \$13/hr

Are you currently registered with any staffing and/or employment agencies? If so, please list

N/A

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐

Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: To:

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☒ Name of Referral Timothy French Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? 9/8/15

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM		9:00	—	—	—	—	—
PM		5:00	—	—	—	—	—

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when?

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No ☐ If yes, please state name and relationship

Timothy French Relationship: Uncle

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 . If you are under 18, hire is subject to verification that you are of minimum legal age to work.

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Your Hospitality Staffing Professionals

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Piedmont High School	Oakland, CA	12	Currently in school.
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: I have experience in packaging and handling and warehouse work. I've worked for Caltrans in large groups. I was the safety supervisor.			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☐ No ☒ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer Ranstad. Employer: Matthew. Hayward, CA

Type of Business Temp Agency Telephone No. (510) 582-8200 Supervisor's Name Matthew

Your Position and Duties Various jobs and duties assigned on the daily
One of which was packaging and handling.

Dates of Employment: From 8/14 To 12/14 Weekly Pay: Starting \$11/hr Ending \$11/hr

Reason for Leaving: Better job offer

Name and Address of Employer Kincaid's Restaurants unlimited. Employer: Raul. H

Type of Business Restaurant Telephone No. (510) 835-8600 Supervisor's Name Raul Hernandez

Your Position and Duties Dish washer, Back room Associate.

Dates of Employment: From 3/13 To 8/13 Weekly Pay: Starting 11.50/hr Ending 11.50/hr

Reason for Leaving: Didn't have reliable Transportation at the time.

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Your Hospitality Staffing Professionals

Name and Address of Employer CalTrans / Golden state works.

Type of Business Roadside Maintenance Telephone No. (916) 323-6125 Supervisor's Name Michael S.

Your Position and Duties Roadside Maintenance. Safety Supervising.

Removal of small or large debris on highways. Ensure the safety of all.

Dates of Employment: From 1/13 To 3/13 Weekly Pay: Starting \$10/hr Ending \$10/hr

Reason for Leaving: Graduated from the program.

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ☒
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Matthew Telephone No. (510) 582 8200

Address Ramstad Staffing Agency Hayward, CA

Occupation: Job coach Relationship: Employer Number of Years Acquainted: 1

Name: Raul Hernandez Telephone No. (510) 835-8600

Address Jack London Oakland, CA

Occupation: Chef Relationship: Employer Number of Years Acquainted: 1

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

✓ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

✓ I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

✓ I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

✓ I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

✓ Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Marcell Yick

Date

9/8/15

Interview Note Sheet

Applicant Information	
Name: <u>Marcell Kirk</u>	Interviewer: <u>Tugan H</u>
Date: <u>09/08/2015</u>	Rate of Pay: <u>13.00</u>
Position (s) Applied for: <u>Dishwasher, CNV/concession, Cashier</u>	Referred by:

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
<u>Full-Time</u>
Part-Time

Relevant Experience & Summary of Strengths	Total of _____ in Food Service/Hospitality
<p><u>Dishwashing exp</u></p> <hr/> <p><u>Kirk's</u> - Team/Alone</p> <p><u>*prep work</u> - fast pace</p> <p>- chopped veggies</p> <p>Washed out stuff</p> <p>Organize back room</p> <p>- Dishwasher</p> <p>2 compartment</p>	
P.O.S. Experience: Y / N details: _____	

Transportation
<input checked="" type="radio"/> Car <input type="radio"/> Public Transit <input type="radio"/> Carpool (Rider / Driver)

Regions Available to work:
<input checked="" type="radio"/> SF City <input type="radio"/> SF North <input type="radio"/> SF Peninsula <input checked="" type="radio"/> East Bay <input type="radio"/> Outer East Bay
<input type="radio"/> San Jose <input type="radio"/> South San Jose <input type="radio"/> SJ Peninsula

Certifications (if any)
<input type="checkbox"/> TIPS <input type="checkbox"/> Serv-Safe <input type="checkbox"/> LEAD <input type="checkbox"/> Other _____ <input checked="" type="checkbox"/> Will Submit

Availability
<input checked="" type="radio"/> Open <input type="radio"/> AM only <input type="radio"/> PM only <input type="radio"/> Weekdays only <input type="radio"/> Weekends only
Details: <u>Monday - Saturday</u>

Uniforms Owned:
<input checked="" type="checkbox"/> Bistro <input type="checkbox"/> Black Bistro <input type="checkbox"/> Tuxedo <input type="checkbox"/> 1/2 Tuxedo <input type="checkbox"/> Black Vest <input type="checkbox"/> Long Black Tie
<input type="checkbox"/> Chef Coat <input type="checkbox"/> Chef Pants <input type="checkbox"/> Knives <input type="checkbox"/> Black Pants <input type="checkbox"/> Non-Slip Shoes <input type="checkbox"/> Bow Tie <input type="checkbox"/> Other: _____

Would you recommend this applicant for Acrobat Academy?	Convention Candidate? <u>Yes</u>	Other Languages Spoken:
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Certificate of Completion

This certificate recognizes that

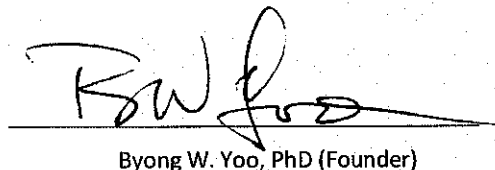
Marcell Kirk

has successfully completed and passed the

California Food Handler Training Certificate Program



ANSI ACCREDITED PROGRAM
CERTIFICATE ISSUER


Byong W. Yoo, PhD (Founder)

Issue Date: 01/28/2016
Expiration Date: 01/27/2019

This course successfully meets the requirements for the California Food Handler Card.

Confirmation: 1601281047
Verification Code: 2016-XYOROF

www.PremierFoodSafety.com

California Food Handler Card

Marcell Kirk

Name



Date of Completion: 01/28/2016
Expiration Date: 01/27/2019

Confirmation #: 1601281047
Verification Code: 2016-XYOROF

