

12/29/2016

Name: Regan Kepulh Phone #: 732 593-7400
 Email: Kimberly Regan 65@yahoo.com Taborca ID#: Q6553
 Address: 1045 Home Star Edison NJ 08820
 Date of Birth: 3/14/59 SSN: 068-46-7123 Date of Hire: 10/09/2015

Section One

Employee File Checklist (note "n/a" if not applicable)

- Resume
- Application for Employment
- Offer Letter
- N/A Food Handlers Card/Certification
- Expiration / /
- N/A Alcohol/Liquor Serving Certification
- I-9 Form and copies of required form(s) of ID (Filed in secured I-9 binder)
- Sexual Harassment/Harassment Policy
- Acknowledgement
- Authorization and Release to Obtain Information
- Designation of Personal Physician
- Absenteeism & Tardiness Policy

Confidentiality & Non-Disclosure

N/A Agreement

California Labor Code Form 2810.5
(California Employees Only)

Skills Test / Interview notes

New Hire Acknowledgement Form

Additional Information/Emergency

Contact

Image Release Form

W-4: Single / Married (Circle one)

Exemptions 1

Direct Deposit / Global Cash Card /

Live Check (Circle one)

Section Two

Employee Setup

- E-Verify Documentation
CVN#: 2015282144105VIM
- Background Check (Sterling)
File Ref #: 371718-USA
- Direct Deposit / Global Cash Card
form sent to Payroll

Attended New Hire Orientation

Date: 10/09/2015

New Hire List

Taborca

Upload Photo

Upload Resume & Food Handlers Card

Section Three

Emergency Contact

Name: Zeenah Walker Phone: (848) 28-511 Relationship: Wife

Interview Note Sheet

Applicant Information

Name:	Interviewer: <u>Michael Johnson</u>
Date:	Rate of Pay:
Position (s) Applied for:	Referred by:

Test Scores				Seeking:
Server	/35	% Bartender	/30	%
Prep Cook	/15	% Barista	/10	%
Grill Cook	/40	% Cashier	/10	%
Dishwasher	/10	% Housekeeping	/16	%

Full-Time
Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service

- Clarion Hotel Edison 2 years \rightarrow \$11
Hersheymen, busser
- Bailey hotel 2 years \rightarrow \$11
Sealer
- Self business (catering) Cooking (prep) \$18
 \rightarrow Grill, Scratch

\rightarrow Edison NJ

P.O.S. Experience: Y / N details: _____

Transportation

Car	Public Transit	Carpool (Rider / Driver)
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Regions Available to work:

North NJ	South NJ	\rightarrow Central NJ \rightarrow 1 HR	Jersey Shore
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Certifications (if any)

TIPS	Serv-Safe	LEAD	Other _____	Will Submit
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Availability

Open	AM only	PM only	Weekdays only	Weekends only
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Details:

Uniforms Owned:

Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	Black Pants	Non-Slip Shoes	Bow Tie

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

GREGORY KIMBLE

747 Village Dr, Edison, NJ 08817 | H: 7325937400 | C: 7325937400 | kimblegregory65@yahoo.com

Career Overview

I have an extensive background in warehouse operations. The skills I have accumulated over the year include;

- Forklift Operation.
- Material Handler.
- Machine Operator.
- Shipping and Receiving

Core Strengths

- Knowledge of parcel and freight shipping and receiving
- Certified forklift operator
- Processing of materials
- Mechanical maintenance
- Warehouse cleaning
- Machine operations
- Punctuality
- Quick grasp of responsibilities
- Communication Skill
- Dedication
- Integrity

Accomplishments

Three times I received employee of the month for exceeding production goals.
Forklift certification.

Work Experience

Forklift operator Delta Personnel - Somerset, NJ Transfer materials throughout the warehouse. Loading materials onto trailers. Shrink wrapping material loaded onto palates.	Jan 2008 to Apr 2015
House maintenance Claritain Hotel - Edison, NJ Cleaning premises. Making minor repairs. Making deliveries to guest in the hotel. Delivering newspapers to guest in the hotel.	Jan 2005 to Oct 2007
Forklift operator - Shipping and receiving clerk Pharmaceutical Formulation - Edison, NJ Pulling materials out of storage in the warehouse by forklift and loading them onto trailers. Filling, packaging, labeling, and shipping orders placed. Receiving goods shipped in from suppliers. Counting items shipped in to be sure order is accurate. Scanning products received into the database.	Jun 1997 to Dec 2004

Employment Application
(SAN FRANCISCO / NEW JERSEY)

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

Full Name Gregory Kimble Date: 10/9/2015
 Home Telephone (732) 583-7400 Other Telephone (732) 372-2318
 Present Address 1045 Grove Ave P.O. Box 181 Edison NJ 08818
 Permanent Address, if different from present address: _____
 Email Address Kimblegregory65@yahoo.com

Position applying for: Server, Cook Salary desired: \$12.00
 Are you currently registered with any staffing and/or employment agencies? If so, please list _____
 Are you applying for: Full-time work? Yes No Part-time work? Yes No
 Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral Name of Referral KENNETH ANDREWS Newspaper Job Fair Agency Company Website
 Other Web Posting Other Source
 Could you work overtime, if necessary? Yes No If hired, on what date could you start working? 10/12/15

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	✓	✓	✓	✓	✓	✓	
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship
Step Son

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

SENSITIVE BUT UNCLASSIFIED

Department of Homeland Security
E-VerifyReport Prepared: 10/09/2015
Page: 1 of 1

Case Verification Number: 2015282144105VM

Case Information:**Employee Information:**

Last Name:	Kimble	First Name:	Gregory
Middle Initial:		Other Names Used:	
Social Security Number:	*** * 7123	Date of Birth:	03/04/1954
Citizenship Status:	A citizen of the United States	Email Address:	

Document Information:

List B Document:	Driver's license or ID card issued by a U.S. state or outlying possession	List C Document:	Social Security Card
Document Name:	Driver's license	Document State:	New Jersey
Driver's License or ID Card Number:		Document Expiration Date:	04/30/2018
Alien Number:		I-94 Number:	

Additional Information:

Hire Date:	10/09/2015	Employer Case ID:	
Three-Day Rule Reason:		Three-Day Rule - Other:	
Submitted By:	MJOH0819	Submitted On:	10/09/2015

Initial Case Result:

Case Result:	Employment Authorized
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Employee Referred to SSA:

Referred By:	Referred On:
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Case Result from SSA (after SSA Tentative Nonconfirmation):

Case Result:	Response Date:
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Resubmitted to SSA (after Review and Update Employee Data):

Last Name:	First Name:
Middle Initial:	Other Names Used:
Social Security Number:	Date of Birth:
Resubmitted By:	Resubmitted On:

Case Result from SSA (after Resubmission):

Case Result:	
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Request Name Review:

Comments:	
Submitted By:	Submitted On:

Case Result from DHS (after DHS Verification in Process):

Case Result:	Response Date:
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Employee Referred to DHS:

Referred By:	Referred On:
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Case Result from DHS (after DHS Tentative Nonconfirmation):

Case Result:	Response Date:
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Photo Matching Results:

Determination:	
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Employee Referred to DHS (Additional):

Referred By:

Referred On:

Case Result from DHS (after Additional DHS Tentative Nonconfirmation):

Case Result:

Response Date:

Case Closure:Closure Statement:
Closed By:The employee continues to work for the employer after receiving an Employment Authorized result.
MJOH0819
Closed On: 10/09/2015**SENSITIVE BUT UNCLASSIFIED**