

Karen Lynn Gale

111 Taylor Street San Francisco, California 94102

415-955-7892 {free4me2beee@gmail.com}

Skills:

Shipping and Receiving, Invoices, Filling, Billing, Cash Register, Building Client Relationships, Computer Skills, Traffic Control, Assess and Repair Damage, Phones Cleaning, Customer Service, Excellent Communication Skills, Work great with public, Very Organized, Goal-orientated, Team player

Work History:

Construction Maintenance Co.	2008-2011
Richard Gale {owner}	
Operations Manager	
Anchor Mobile Home Service	2004-2007
Dennis Grant {owner}	
Office, Property and Mobile Home Repairs and Cleaning	
AAA Medical Claims	2002-2002
Connie Monroe {owner}	
File Clerk, Office, Inventory	
J.C Penny Outlet	1998-2000
David Depiano {Warehouse Manager}	
Shipping and Receiving, and Packing	

Education: G.E.D

Certificates: CPR, CPR infant, Infectious Diseases, Temporary Shelter

References:

Scott Weaver (661) 331-7147

Construction Superintendent

Ronald Duby (775) 303-9330

Truck Driver

Sandra Burns (775) 742-2851

State farm Insurance