

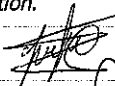
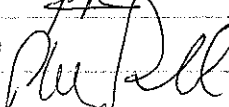
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Employee Performance Review

EMPLOYEE INFORMATION	
Name Tadesse Abebe	Date of Review January 2018
Job Title PORTER	Date 1/2/2018
Department Tuck Shop - FOH	Manager Alexandra Bouillon
Review Period 2018 annual to	

RATINGS	1 = Unacceptable	2 = Needs Improvement	3 = Meets Expectations	4 = Exceeds Expectations	5 = Outstanding
Job Knowledge	☐	☐	☐	☐	☐
Comments / Specific Accomplishments 3					
Work Quality	☐	☐	☐	☐	☐
Comments / Specific Accomplishments 2					
Dependability	☐	☐	☐	☐	☐
Comments / Specific Accomplishments 3					
Initiative	☐	☐	☐	☐	☐
Comments / Specific Accomplishments 2					
Communication/Teamwork	☐	☐	☐	☐	☐
Comments / Specific Accomplishments 2					
Overall Rating	Average: 3				

EVALUATION	
ADDITIONAL COMMENTS	
ACTION PLAN FOR THE NEXT YEAR	Team Player Fill down time. Ask what can be done. cleaner, more organized. How can micro kitchens be better? not overstocked, just right.

VERIFICATION OF REVIEW	
By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.	
Employee Signature 	Date 1/05/2018
Manager Signature 	Date 1/5/2018