



## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

**PLEASE PRINT**

Full Name Andrea J. Ammons Date: 12/23/15

Home Telephone (510) 282-0347 Other Telephone ( )

Present Address P.O. BOX 88683 Los Angeles, CA 90009

Permanent Address, if different from present address:

Email Address theonediamondinthenow@gmail.com OR

ammons2000@yahoo.com **EMPLOYMENT DESIRED**

Position applying for: Bartender

Salary desired:

Negotiable

Are you currently registered with any staffing and/or employment agencies? If so, please list No

Are you applying for: Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From: Flex To: Flex

How did you find out about our open position? (Please check fill in proper name of source):

Referral  Name of Referral \_\_\_\_\_ Newspaper  Job Fair  Agency  Company Website

Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working?

**Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.**

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>Open</u>						
PM	<u>Open</u>						

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

**ACROBAT NEGOTIATION**

Have you ever applied to or worked for Acrobat Outsourcing before? Yes  No

If yes, when?

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No

If yes, please state name and relationship

If hired, would you have a reliable means of transportation to and from work?

Yes  No

If hired, can you present evidence of your legal right to live and work in this country?

Yes  No

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Your Hospitality Staffing Professionals

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes  No

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

NA

Have you ever been convicted of a felony within the past ten years other than a conviction for marijuana possession or that resulted in a referral to, and participation in, any pretrial or post trial diversion program? (Please note that conviction of a crime is not an automatic bar to employment—all circumstances, including the nature, date and relevance of the offense to the position applied for will be considered.)

Yes  No

Have any of these convictions as described above involved fraud, embezzlement, passing checks, forgery, and theft, including identity theft? If yes, please state the nature of the crime(s), when and where convicted and the disposition of the case. If yes, state nature of the crime(s), when and where convicted, and disposition of the case(s).

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Florida Atlantic University, Boca Raton, FL	Business (2007)	Business (2007)	Yes
Seminole College, Atlanta, GA (F)		Economics	No
Do you have any special licenses, certificates or special training? If so, please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special".		YES	NO
Are you proficient with Point of Sales Systems? If so, please list which ones under "Special".		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special".		YES	NO
Special: Aloha, micros, microsoft word, matresso, Agilisys			

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes  No  If so, may we contact your current employer? Yes  No

Name and Address of Employer: Hyatt Regency Hotel Long Beach, CA.

Type of Business: Hotel Telephone No. 562-222-3535 Supervisor's Name: Dorothy Quigley  
Your Position and Duties: Work as on-call Banquet & Lobby Bartender, meeting Concierge  
Dates of Employment: From 09/12 To Present Weekly Pay: Starting \$500-1500 Ending

Reason for Leaving: Still work as very on-call

Name and Address of Employer:

La Playa Restaurant  
3003 NW 32nd St. Fort Lauderdale, FL

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Type of Business	Restaurant			Telephone No.	(786) 488-7782	Supervisor's Name	Deena Rahill (Gr)
Your Position and Duties	Bartender - sometimes cocktail server						
Dates of Employment:	From 12/06	To 04/09	Weekly Pay:	Starting 500-800/wk	Ending		
Reason for Leaving:	Family / Personal move						
Name and Address of Employer	Dixie music Venue			Telephone No.	786 488-7782	Supervisor's Name	Deena Rahill / Scott Pendleton
Type of Business	Bar / Live music Venue						
Your Position and Duties	Bartender, cocktail server						
Dates of Employment:	From 10/07	To 04/09	Weekly Pay:	Starting 300-500/wk	Ending		
Reason for Leaving:	Family / Personal						
Name and Address of Employer	Turnberry Isle/Gulfstream (954) 895-1811			Telephone No.		Supervisor's Name	Mark Vertrees
Type of Business	Turnberry Isle/Gulfstream (954) 895-1811						
Your Position and Duties	Bartender - pool, lobby, banquets, cocktail service						
Dates of Employment:	From 03/07	To	Weekly Pay:	Starting 500 -	Ending		
Reason for Leaving:	02/08 Then 04/11			800 weekly			
Have you ever been fired from any previous place of employment? If so, please explain:							
No							
REFERRAL SERVICE							
Have you obtained any special skills or abilities as the result of service in the military? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>							
If so, describe:							
List below three persons not related to you who have knowledge of your work performance within the last three years.							
Name:	Cristina Cole			Telephone No.	(805) 815-5499		
Address	Hyatt Regency Hotel						
Occupation:	Bartender			Relationship:	Coworker / friend		Number of Years Acquainted: 3 plus
Name:	Acie Cuatemache			Telephone No.	(310) 629-8183		
Address				(310) 396-3454			
Occupation:	Bartender			Relationship:	Coworker / friend		Number of Years Acquainted: 3 plus
Name:	Mark Vertrees			Telephone No.	(954) 895-1811		
Address	Miami, Florida						
Occupation:	F&B Director			Relationship:	Boss / Friend		Number of Years Acquainted: 7 plus



**Please Read Carefully, Initial Each Paragraph and Sign Below**

*✓* I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

*✓* I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

*✓* I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

*✓* I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

*✓* Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

*✓* I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature *A. Lee*

Date 12/23/15