

CLEZE PRINTERS

Oakland, CA
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EDUCATION AND SPECIALIZED TRAINING

<i>Bakery Production Boot Camp</i> The Bread Project	10/2014 Emeryville CA
<ul style="list-style-type: none">Completed a 3-week intensive job training program that included components in safe food handing , equipment knowledge, kitchen professionalism, and basic baking knowledge and skillsAssisted in the preparation of muffins and quick breads for purchase ordersFamiliar with food preparation techniques including measuring , mixing portioning and speedProficient in identifying common commercial kitchen equipment and bakery ingredients	
<i>CA State Food Handler's Card</i> ServSafe	<i>Current</i> Emeryville, CA
<i>GED (in progress)</i> Next Step Learning Center	1/2014-Present Oakland, CA

WORK EXPERIENCE

<i>Custodian (temporary)</i> University of California, Berkeley	6/2008- 8/2008 Berkeley, CA
<ul style="list-style-type: none">Collected linens and towels, changed and made beds, organized spaces, and disposed of trashCleaned, vacuumed, and washed dorms, showers, stairwells, classrooms, and wallsPrepared cleaning solutions according to specificationsResponded to maintenance orders in a timely and efficient manner	
<i>Warehouseman</i> Caliber Wine Co. (Addecco Staffing)	7/2007-3/2008 Fairfield, CA
<ul style="list-style-type: none">Organized stock within the warehouse according to product typeLoaded and unloaded trucks for ingoing and outgoing shipmentsReceived deliveries and inspected packages for damageOversaw inventory control, machine management and maintenance	
<i>Warehouseman</i> Thomas Chocolate Factory (Addecco Staffing)	8/2006-9/2007 Fairfield, CA
<ul style="list-style-type: none">Recorded product, packaging, and order information on specified forms and recordsMeasured, weighed, and counted products according to orderRemoved defective products from packaging lineCleaned and organized the warehouse	
<i>Stage Bridge Team Member</i> First Congressional Church of Oakland	1/2000- present Oakland, CA
<ul style="list-style-type: none">Set up and cleaned up venue for eventsPrepared refreshments and served patronsSorted mail, prepared mail, and sent out invitations for events and activitiesAssisted in childcare during events	