

TERRI GREEN

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Professional Summary

I have worked hospitality 7 years and some I love working with people because I offer that level of service that people are willing to pay for . I am a very hard worker, focus on getting the job done 5years in retail sales I am highly effective and accommodating customers needs, a great team player.

Skills

Avery fast learner.Highly dependable, pay attention to details.and I am a great team player. quick problem solver.great communication skills.lift 30 to 75 pounds.

Work History

packer/material handler, 02/2014 to 10/2015

Gennies warehouse – 3671 Tuscany Dr.

- Collated components for assembly.
- Made sure that products were produced on time and are of good quality.
- Tested products or subassemblies for functionality or quality.

made sure that all the product was dated and counted correctly.

Sales Clerk, 08/2012 to 10/2014

Goodwill Retail store – 1700 Parmer Ln

- Educated employees on new merchandise during seasonal workshops.
- Answered customer questions regarding store merchandise, department information and pricing.
- Organized store merchandise racks by size, style and color.
- Ran markdown reports, managed store replenishment and analyzed buying reports.
- Assembled promotional displays, including quarter and full-size point of purchase displays.
- Removed damaged, out-of-code, not-in-set and discontinued items from displays.
- Rotated manufacturer products as needed.

Housekeeping, 10/2008 to 12/2011

Hilton Hotel – 9815 Hilton Dr.Austin Tx

- Removed waste paper and other trash from the premises to designated area.
- Changed bed linens and collected soiled linens for cleaning.
- Cleaned walls, windows, shades and curtains.
- Cleaned and changed bedspreads, blankets and mattresses.
- Moved chairs, desks and beds around rooms to clean behind and underneath them.
- Spot cleaned walls, carpets and light fixtures.

Food /Beverage, 01/2007 to 03/2010

Stay Bridge Hotel – 520 I-35 South Round Rock Tx

- Cleaned and sterilized equipment and facilities
- Cleaned garbage cans with water or steam
- Supervised kitchen staff of 20 people and ensured proper event set-up, food preparation, kitchen clean-up and proper shut down.
- Filled beverage and ice dispensers
- Greeted each customer with friendly eye contact
- Kept dining room and kitchen area clean by performing cleaning and laundry duties
- Kept ice bins filled
- Placed clean dishes, utensils, and cooking equipment in storage areas
- Prepared daily food items, and cooked simple foods and beverages
- Prepared food items

Education

High School Diploma: 1983

Oliver Wendell Holmes - 3753 Singleton Blvd Dallas TX



Safe Food 4 U

Food Manager
Food Handler
TABC
certification
classroom and on-line

(512)478-0884

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*Susan Speyer, R.S.
owner*

Safe Food 4 U
Texas Food Handler Certificate

Terri Green Issued To

Issued To

TX DSHS License #14
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4-14-16
Date of Training
Card valid for 2 years