

MARGAUX LEIGH HAMILTON

Marymount Manhattan College, BA Theatre Performance.

Graduation Date: Feb. 2016 | GPA 3.5 | Dean's List: Fall 2014 & Spring 2015

Lorenzo de Medici International Institute, Florence Italy. (CSI Study Abroad Program Fall

2210 N. Beachwood Drive
Los Angeles, California
90068

(860)-874-6577
mlhamilton18@gmail.com

HIGHLIGHTS

BA Theatre Performance

Writing for Television

Editing Footage

UCB East Graduate

Hospitality Experience

Personal Assistant Experience

Leadership/Managerial Skills

Immense Knowledge in TV and Pop Culture

ACCOMPLISHMENTS

- Earned "Off-Off Broadway" credit. For *Beautiful Dreamer* (Won best Lighting and Ensemble)
- Actor in MMC's *Most Massive Woman Wins*. Directing Projects Fall 2014
- Volunteered to construct a Reality Series pitched to Lifetime and TLC, entitled "You Ma Girl"
- Bought and brought shoes to Allison Janney before her Letterman Interview
- UCB Improv Graduation Performer. Performed at UCB EAST

EXPERIENCE

Full Time Italian Speaking Nanny, New York City

Jan. '16- June 2016

- Responsible for the care and safety of three children under the age of 5, 50 hours a week
- Scheduled their appointments and activities
- Provided transportation and used MTA System
- Ran errands for family and completed all the house work
- Practiced their Italian language daily

International Booking Agency M.D.R., Los Angeles, California

June. '15- Aug. 2015

- Personal Assistant for Prince Alonzo, Evolution Tour
- Scheduled and facilitated International Dance Tour Audition
- Made final casting decision on which dancers to hire
- Made necessary phone calls to dancers we were not going to hire
- Advised photo shoot and costume fittings
- Organized tour schedules for performers
- Filmed and updated social media

Marymount Manhattan Theatre, New York City, New York

Aug. '14- May 2015

DIRECTOR: LONESTAR , James, Mclure

THE HEIDI CHRONICLES, Wendy Wasserstein

Park Slope Productions, New York City, New York

Sept. 2014 -Jan. 2015

CASTING AND DEVELOPMENT INTERN

- Outreach with potential clients
- Created & researched new ideas for developing projects/ ideas to pitch to Networks (Script Writing Skills)
- Organized payroll and production data
- Transcribing and Editing episodes of "Alaskan Bush People" (Discovery Channel)

HMG Plus Hospitality, Server, New York City

March. 2014- Oct. 14

- Sent out weekly around the North East area to Cater weddings, corporation events, large seminars etc.
- Tend to 40+ guests at a time
- Knowledge of proper serving etiquette and hospitality
- Knowledge of problem solving tactics

Farmington Gardens, Server, Farmington Connecticut

Aug. 2011- Aug. 2013

- Largest Event Hall in Farmington Valley
- Venue for large events such as weddings, baby showers, business gathering, marketing parties etc.
- Worked way up- dishwasher, line cook, server

REFERENCES:

Philip Chabot, Owner of Farmington Gardens. Connecticut
(860) 420-9310
pjchabot@gmail.com

Alessa Woodrey, Owner of JOBUFIT Fitness and mother
(201) 679-3417
alessawoodrey@gmail.com