

Sandra Alvarado Tizoc

669-263-3503

Tizoc.Sandra.js@gmail.com

OBJECTIVE: To obtain a position in Food Service, Customer Service , Retail, Warehouse

CORE SKILLS:

- 20 + Years experience in a Retail , Customer Service Environment
- Bi lingual; Fluent in English and Spanish
- Ability to operate Cash Register / Commercial Dish Washer
- Always seeking to go above and beyond in my performance
- Excellent people skills ,friendly customer service attitude
- Certification in Safe Serve / Food Handlers Permit
- Good communication skills written and oral

PROFESSIONAL EXPERIENCE:

Sorter

- Lift up to 50 pounds, Separate donated merchandise
- Labeled and place merchandise in appropriate categories
- Determine which items were good for sale or needed to be discarded
- Manipulate materials of different sizes and Textures

Caregiver

→ *two*
~~one~~ individual

- Cook and prep daily meals
- Check vital signs, give proper medication
- Take records keep and file documents
- Help bathe, dress, and transport clients

Property Manager

- Collect rent
- Landscaping maintenance duties
- Take work orders for property repairs

Education and Certifications

Benson Union School, Benson AZ

Safe Serve Food Handlers Permit ✓

WORK HISTORY:

Cathedral of Faith, Volunteer, San Jose, CA	2014-2016
Goodwill, Sorter, San Jose, CA	2013-2014
In-Home Support of Services , Caregiver, San Jose, CA	2010-2013
Brad Hudes, Property Manager, San Jose, CA	2012-2014

PROFESSIONAL REFERENCES

Elyde Torres, Goodwill of Silicon Valley, (408) 642-4277, elydet@goodwillsv.org

Shelby Mason, Job Coach, Goodwill of Silicon Valley, (408) 869-9162, shelbym@goodwillsv.org

Vinessa Lira, Goodwill of Silicon Valley, (408) 817-0206 vinessal@goodwillsv.org