

# Sandra Alvarado Tizoc

669-263-3503

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**OBJECTIVE:** To obtain a position in Food Service, Customer Service , Retail, Warehouse

**CORE SKILLS:**

- 20 + Years experience in a Retail , Customer Service Environment
- Bi lingual; Fluent in English and Spanish
- Ability to operate Cash Register / Commercial Dish Washer
- Always seeking to go above and beyond in my performance
- Excellent people skills ,friendly customer service attitude
- Certification in Safe Serve / Food Handlers Permit
- Good communication skills written and oral

**PROFESSIONAL EXPERIENCE:**

**Sorter**

- Lift up to 50 pounds, Separate donated merchandise
- Labeled and place merchandise in appropriate categories
- Determine which items were good for sale or needed to be discarded
- Manipulate materials of different sizes and Textures

**Caregiver** → *two* ~~one~~ *individual*

- Cook and prep daily meals
- Check vital signs, give proper medication
- Take records keep and file documents
- Help bathe, dress, and transport clients

**Property Manager**

- Collect rent
- Landscaping maintenance duties
- Take work orders for property repairs

**Education and Certifications**

Benson Union School, Benson AZ

Safe Serve Food Handlers Permit ✓

**WORK HISTORY:**

Cathedral of Faith, Volunteer, San Jose, CA	2014-2016
Goodwill, Sorter, San Jose, CA	2013-2014
In-Home Support of Services , Caregiver, San Jose, CA	2010-2013
Brad Hedges, Property Manager, San Jose, CA	2012-2014

**PROFESSIONAL REFERENCES**

Elyde Torres, Goodwill of Silicon Valley, (408) 642-4277, [elydet@goodwillsv.org](mailto:elydet@goodwillsv.org)

Shelby Mason, Job Coach, Goodwill of Silicon Valley, (408) 869-9162, [shelbym@goodwillsv.org](mailto:shelbym@goodwillsv.org)

Vinessa Lira, Goodwill of Silicon Valley, (408) 817-0206 [vinessal@goodwillsv.org](mailto:vinessal@goodwillsv.org)