

Alexander McEwen – Atrium Staffing of California – March 2016

Experience

Server

Night and Day Catering

4/29/15-Current

- Serving food & bussing tables in unison amongst employees
- Writing down diligently customers food orders
- Striving to meet the needs of each customer's request

Server/Bartender

The Elephant Bar

1/8/1⁵~~4~~-Current

- Served appetizers and entrées in a timely fashion
- Diligently writing orders and repeating them with Guests
- Wiping tables down to perfection before each customer arrives

Server

Le Pain Quotiden

8/1/14-12/27/14

- Welcomed each guest with a friendly smile
- Repeated the customers orders after writing them down efficiently
- Made sure drinks & desserts were served on time

Server

The Edison Ballroom

4/20/14- 7/25/14

- Served food & bused tables in unison amongst employees
- Assisted the cooks in preparing the food

Administrative Support

Atrium Staffing

5/20/11- 12/20/14

- Worked as Administrative support for various companies including reception, clerical work, filing, organizing, and event staff
- Winner of Atrium's Associate of the Month award for excellent client feedback and dependability

Cashier

AMDA Student Store *New York, NY*

2/20/11-5/30/11

- Worked as Cashier
- Stocked beverages and food, provided excellent customer service

Pharmacy Tech

Next Dose Pharmacy *Tampa, FL*

6/1/08-10/15/09

- Filled prescriptions counting pills, arranging medications on shelf, working register, handling customer needs, cleaning lobby

Education

Wharton High School. **HS Diploma**

8/20/04-5/20/08

The Americam Musical and Dramatic Academy. **Conservatory Certificate** *10/18/09-5/25/11*

Skills

- Microsoft Word, Excel and Outlook