

Dandra1962@gmail.com

**Marlon Kittles**

San Francisco, California  
marlonkittles@yahoo.com

Home (415) 715-8169  
Cell (415) 424-5376

**Objective:** Environmental Specialist

→ 2481-7219  
(645) 510-707-1148  
Cell (415) 948-1629

### **Highlights of Qualification**

- Over six years experience as an environmental specialist, cleaning business offices, churches and schools
- Can work using chemicals according to safety procedures
- Knowledge of using heavy duty stripper and floor buffer to prevent damage to floors and fixtures
- Work well independently and as a team member to accomplish work tasks

### **Professional Accomplishments**

#### **Quality of Work**

- Collected trash daily and emptied in proper recycling bins
- Ordered supplies and equipment needed for cleaning and maintenance jobs
- Ensured building was secure after cleaning job was completed
- Replaced locks, switch plates and lights as needed

#### **Safety**

- Complied with all safety rules and regulations of the industry
- Reported any equipment needing repairs to supervisor

### **Work History**

Mercy Housing, San Francisco, CA <b>Janitor</b>	2011-2011
Goodwill Industries, San Francisco, CA <b>Production Worker</b>	2009-2011
Adams Security, San Francisco, CA <b>Security Guard</b>	2006-2007
Clean City Coalition, San Francisco, CA <b>Environmental Cleanup Worker</b>	2005-2005
Toolworks, San Francisco, CA <b>Janitor</b>	2002-2005
ABM Janitorial, San Francisco, CA <b>Janitor</b>	2001-2002

100%

- C 1) After washing your hands, which item should be used to dry them?  
a) Clean apron  
b) Sanitized wiping cloth  
c) Single use paper towel  
d) Common used cloth
- C 2) While washing dishes by hand, which item should you wear?  
a) Cutting glove  
b) Oven Mitt  
c) Rubber glove  
d) Nothing
- D 3) When should you wash your hands?  
a) Before you start work  
b) After handling non-food items (garbage, money, cleaning chemicals)  
c) After using the restroom  
d) All of the above
- F 4) If you need to move a heavy load, you should PULL and not PUSH the object.  
a) True  
b) False
- E 5) Which of the following could you be at risk for getting burned from?  
a) Steam from boiling pots  
b) Hot liquids (coffee, soup, tea)  
c) Hot equipment (ovens, pots, chaffing dishes)  
d) Harsh chemicals  
e) All of the above
- A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.  
a) True  
b) False
- C 7) What should you do if you spill liquids or see a liquid spill?  
a) Leave it for someone else to clean-up  
b) Wait until the end of your shift to clean it  
c) Flag the spill and clean it immediately  
d) Not sure
- C 8) When handling hot items you should?  
a) Wear rubber gloves  
b) No need to wear anything  
c) Use an oven mitt or dry cloth towel  
d) Nothing
- A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?  
a) Rinsing  
b) Scraping  
c) Washing  
d) Sanitizing
- C 10) What is the proper method for cleaning and sanitizing stationary equipment?  
a) Spray with a strong cleaning solution and wipe with a sanitized cloth  
b) Spray with a sanitizing solution, then rinse with clean water and dry  
c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution  
d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution