

Catt Griffin
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PROFILE

The various positions I have held in the industry has led to a very rounded foundation of event production. My experience has provide me with knowledge of office, stage, and site operations. I have also developed my management, client relation, and office skills through owning a massage therapy business in the city of San Francisco.

EXPERIENCE

THERAPEUTIC MASSAGE PRACTITIONER & OWNER, TRANQUIL BLISS MASSAGE & BODYWORK, SAN FRANCISCO, CA — 2008 - PRESENT

Owner of solo therapist massage practice. Therapeutic massage specializing in deep tissue, sports, massage, swedish massage, pregnancy massage, and acupressure. Provide both in office and in home therapeutic massage services. Company marketing. Bookkeeping. Scheduling client appointments. Therapy note recording.

WINE POURER, OUTSIDE LANDS MUSIC FESTIVAL, SAN FRANCISCO, CA 2011-2012

Pour wine for customers in the Wine Lands tent. Float between wine sampling booths relieving coworkers for breaks. Wine pouring. Customer service. Engage with customers and wine makers. Educate customers about the wines being sampled. Ticket taking.

PRODUCTION COORDINATOR, SEA OF DREAMS, NEW YEARS EVE CELEBRATION, SAN FRANCISCO, CA — 2009 - PRESENT

Assist production manager and promoter in office duties. Oversee production office operation. Problem solving. Create office documents and schedules. Assemble stage bibles. Monitor and manage emails between production manager, bands, crews. Coordinate band transportation to and from site, hotels, and airport. Radio inventory and distribution.

SUPPLY MANAGER & SITE CREW, HIGH SIERRA MUSIC FESTIVAL, QUINCY, CA — 2009 - PRESENT

Annual four day music festival. Operations of the central supply shed. Pre-festival site setup. Sign painting. Oversee shipping and receiving. Inventory and distribution of festival and crew supplies. Assist sponsors with needs. Post-festival site breakdown.

SPONSOR TENT MANAGER & STAGE LOAD IN, WANDERLUST MUSIC FESTIVAL— 2009-

Target/Convers interactive tent manager. Oversee sound, ambience lights, and activities of sponsor tent. Main stage build. Main stage sound and light load in and load out.

LIGHTING DESIGNER, MISSION ROCK CAFE, SAN FRANCISCO, CA — 2007- 2009

Lighting design. Light board operator for live and electronic music. Temporary light rig installation. Lighting rig maintenance.

PRODUCTION OFFICE ASSISTANT, EXOTIC EROTIC BALL, SAN FRANCISCO, CA. 2007- 2013

Office assist to production manager. Oversee production office. Create office documents and schedules. Assemble stage bibles. Monitor and manage emails between production manager, bands, stage talent, and crews. Distribution of talent, vip, and, crew credentials. Problem solving and dealing with problems

SECURITY, HARDLY STRICTLY MUSIC FESTIVAL- SAN FRANCISCO, CA-- 2007 - 2010

Backstage security for Rooster Stage. Verify credentials at backstage and vip gates.

STAGE HAND, CAMP BISCO MUSIC FESTIVAL- MARIAVILLE, NY -- 2006 -2009.

Stage build. Sound & lighting load in and out. Stage hand for late night stage. Load and unload band equipment. Set up of band equipment. Assist band members with stage needs.

BOX OFFICE & SITE CREW, HIGH SIERRA MUSIC FESTIVAL, QUINCY, CA — 2004-2008

Annual four day music festival. Box office- staff, volunteer, and vendor check in. Ticket sales, distribution of will call tickets, verify and distribute guest list passes, greeting and assisting patrons. Site Crew: pre festival site setup and post festival site breakdown: tents, tables, signs, organize and inventory of festival supplies. Painting of signs.

EDUCATION

Worcester State College, Worcester, MA — B.S. in Psychology, 2000

Touching for Health School of Professional Bodywork, Stockton, CA -- 500 hour Therapeutic Massage Certification, 2008