

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Richard Nickerson
Email: Nickerson Richard@yahoo.com
Phone number: 281-714-6254

Working Experience:

Company Name: Sodexo Corp.
Dates of Employment: 4/17/2014 - 7/30/2017
Job Responsibility:
• Took orders for 35-40 patients in MST unit Hermann.
• Filled pantries on both floors.
• Stocked out kitchen line and help others with their tasks.

Company Name: House by Hoag Hospital
Dates of Employment: 2/2011 - 3/4/2014
Job Responsibility:

- Waitress.
- Served food for residence
- Dish washing.

Company Name: Subway Sandwiches
Dates of Employment: 1984 - 1984
Job Responsibility:

- Entrepreneur/ owned business.
- payroll
- inventory / Accounting work

Skills
Supervised 8 to 10 employees

- I have been in the Food Industry for since 1977, and Customer Service have many years of experience.

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Employment Application

B16-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Richard Claude Nickerson Date: 5/1/2017
 Home Telephone 281-714-6254 Other Telephone (281-714-6254,
 Present Address 518 Council Grove Lane
 Permanent Address, if different from present address:
 Email Address Nickerson-richard13@yahoo.com

EMPLOYMENT DESIRED

Position applying for: Customer Service Salary desired: \$13.00 a hour
 Are you currently registered with any staffing and/or employment agencies? If so, please list No
 Are you applying for: Full-time work? Yes No Part-time work? Yes No
 Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral Name of Referral _____ Newspaper Job Fair Agency Company Website
 Other Web Posting Other Source
 Could you work overtime, if necessary? Yes No If hired, on what date could you start working? Anytime

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DAILY	<input checked="" type="checkbox"/>						
AM	<input checked="" type="checkbox"/>						
PM	<input checked="" type="checkbox"/>						

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

No

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship _____
 If hired, would you have a reliable means of transportation to and from work? Yes No
 If hired, can you present evidence of your legal right to live and work in this country? Yes No
 State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Classical High School	SPB. MASS.	1079	yes
Do you have any special licenses, certificates or special training? If so please list under "Special".			
Are you computer literate? If so, list software knowledge under "Special."			
Are you proficient with Point of Sales Systems? If so please list which ones under "Special."			
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."			

I have been in the Food Industry and Customer Service for 40 years
ESI personnel

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer Sodexo, Herman Memorial Hospital Retail Center
Type of Business Food Service Telephone No. 713.704.1276 Supervisor's Name Mrs. Bunka.
Your Position and Duties Host, Customer Service,

Dates of Employment: From 4/1/14 To 3/30/17 Weekly Pay: Starting 10.50 a hour Ending 11.50 a hour

Reason for Leaving Was dismissed / orderly policy changed

Name and Address of Employer Majesty Hospital Staffing
Type of Business Telephone No. 713.370.4940 Supervisor's Name Lance Chanda
Your Position and Duties Worked Nursing home, waitress, served breakfast

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____
Reason for Leaving _____

Name and Address of Employer _____

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Type of Business Restaurant

Telephone No. ()

Supervisor's Name Sandy Headforth

Your Position and Duties Owner

Schwey Solad + Sandwhiches

Dates of Employment: From 1984 To 1994

Weekly Pay: Starting 90 a hour Ending 200 a hour

Reason for Leaving: Sold business

Name and Address of Employer 3518 S Shepherd, Houston, TX 77001

Type of Business _____

Telephone No. ()

Supervisor's Name _____

Your Position and Duties _____

Supervisor's Name _____

Dates of Employment: From _____ To _____

Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? _____

Yes No

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: <u>Dave Pool</u>	Relationship: <u>Friend</u>	Number of Years Acquainted: <u>27 years</u>
Address: <u>5518. Camel Avenue</u>	Telephone No. <u>(713) 524-0251</u>	
Occupation: <u>Finance Director</u>	<u>Employee</u>	
Name: <u>Jeanie Nash</u>	Relationship: <u>Friend</u>	Number of Years Acquainted: <u>20 years</u>
Address: <u>Cypress, TX</u>	Telephone No. <u>(713) 822-3871</u>	
Occupation: <u>Sales Representative</u>	<u>Friend</u>	
Name: <u>Mrs. Borela</u>	Relationship: <u>Friend</u>	Number of Years Acquainted: <u>20 years</u>
Address: <u>Hermann Memorial Hospital</u>	Telephone No. <u>(713) 704-1276</u>	
Occupation: <u>Supervisor</u>	Relationship: <u>Boss</u>	Number of Years Acquainted: <u>1 year</u>



Please Read Carefully, Initial Each Paragraph and Sign Below

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature _____

Date _____

Cashier Test

Score **11** / 15

Passed

1) A roll of quarters is worth?

- a) \$5.00
- b)** \$10.00
- c) \$15.00
- d) \$20.00

2) A roll of dimes is worth?

- a)** \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d)** \$2.00

4) A roll of pennies is worth?

- a)** \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c)** Point of sales
- d) People over service

6) What is the current sales tax rate in your city 8.25?

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

$$\begin{array}{r} 1.25 \\ 0.90 \\ 0.79 \\ \hline 2.94 \\ -10.00 \\ \hline 7.06 \end{array}$$

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b)** \$14.50
- c) \$9.50
- d) \$4.50

$$\begin{array}{r} 10.50 \\ 10.50 \\ \hline 21.00 \\ 7.25 \\ 7.25 \\ \hline 14.75 \\ 50.00 \\ \hline 35.25 \end{array}$$

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d)** \$12.00

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a)** \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50

$$\begin{array}{r} 3.75 \\ 3.75 \\ \hline 7.50 \\ 1.25 \\ 1.25 \\ \hline 2.50 \\ 2.50 \\ \hline 5.00 \\ 3.25 \\ 3.25 \\ \hline 6.50 \\ 100.00 \\ \hline 93.50 \end{array}$$

Cashier Test

Score / 15

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50



12) How many times should you count change when giving it to the customer?

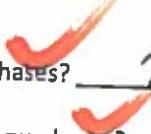
- a) one
- b) two
- c) three
- d) no need to count



Question & Answer:

13) What is the minimum age for legal alcohol purchases?

21



14) What are the acceptable forms of ID for alcohol purchases?

Driver License

15) How many \$20 bills are in a bank band?

50



Interview Note Sheet

Applicant Information

Name:	Richard Nickerson	Interviewer:	Sherjeen Pauline
Date:	5/4/17	Rate of Pay:	
Position(s) Applied for:	Cashier Dishwasher	Referred by:	

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

- ✓ Hard working.
- ✓ Team worker.
- ✓ Can start working Monday, Tuesday, or
- ✓ Responsible

P.O.S. Experience: Y / N details: _____

Transportation

Car Public Transit Carpool (Rider / Driver)

Regions Available to work:

SF City	SF North	SF Peninsula	East Bay	Outer East Bay
San Jose	South San Jose		SJ Peninsula	Hawthorne

Certifications (if any)

TIPS Serv-Safe LEAD Other _____ Will Submit

Availability

Open AM only PM only Weekdays only Weekends only

Details: _____

Uniforms Owned:

Bistro Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie

Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: _____

Would you recommend this applicant for Acrobat Academy? *Yes.*

Convention Candidate?

Other Languages Spoken: