Acrobat
outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Francisco Molina
Email: Franko-oxd@yahoo.com
Phone number: 832-507-3890

Working Experience:

Company Name: Acrobat
Dates of Employment: 8/2016 - 3/2017
Job Responsibility:

- -Housekeeping
- -Dish waguer
- -Cashier
- -Events

Company Name: Spirit Halloween
Dates of Employment: 9/2016 - 11/2016
Job Responsibility:

- -Cashier
- -Assistant Manger
- -

Company Name: Mi Tienda
Dates of Employment: 6/2015 - 7/2016
Job Responsibility:

- -Cashier
- -
- -
- -

Skills

- -Customer service
- -Events
- -Restaurants

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Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name **Francisco Molina** Date: **9/12/17**

Home Telephone (___) _____ Other Telephone **(832) 507 3190**

Present Address **3600 South Shaver St Apt 104**

Permanent Address, if different from present address: _____

Email Address **franko_oxd@ yahoo.com**

EMPLOYMENT DESIRED

Position applying for: **Any** Salary desired: **11.00**

Are you currently registered with any staffing and/or employment agencies? If so, please list
No

Are you applying for: Full-time work? Yes **✓** No___ Part-time work? Yes **✓** No___

Temporary work, e.g., summer or holiday work? Yes___ No___ From _____ To _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes **✓** No___ If hired, on what date could you start working? **Now**

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	✓	✓	✓	✓	✓	✓	✓
PM	✓	✓	✓	✓	✓	✓	✓

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:
December 3rd 2017

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes **✓** No___ If yes, when? **Transfered From Ma)**

Do you have friends or relatives working for Acrobat Outsourcing? Yes___ No___ If yes, please state name and relationship

_____

If hired, would you have a reliable means of transportation to and from work? **(Yes)** No

If hired, can you present evidence of your legal right to live and work in this country? **(Yes)** No

State age if you are under 18 ___ If you are under 18, hire is subject to verification that you are of minimum legal age to work

Are you able to perform the essential functions of the job for which you are applying? **(Yes)** No

If no, describe the functions that cannot be performed (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

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EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Sam RayBurn HS	Pasadena TX		Yes
San Jac College	Pasadena TX		No
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: Microsoft Word, Excel, PP			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more

Are you currently employed? Yes___ No ✓   If so, may we contact your current employer? Yes ✓ No___

Name and Address of Employer Majesty/Acrobat

Type of Business Agency   Telephone No. (___)_____ Supervisor's Name _____
Your Position and Duties House Keeping, Dish washer, Food, Prep, Cashi

Dates of Employment: From 8/2016 to 3/2017 Weekly Pay: Starting 11.00 Ending 11.00

Reason for Leaving Personal

Name and Address of Employer Spirit Halloween

Type of Business Retail   Telephone No (___)_____ Supervisor's Name Shea
Your Position and Duties Cashier

Dates of Employment From Aug 2016 To Nov 2016 Weekly Pay Starting 9.50 Ending 9.50

Reason for Leaving Seasonal

Name and Address of Employer Mi Tienda

Type of Business Retail   Telephone No (832), 697-0847 Supervisor's Name Manuel
Your Position and Duties Cashier

Dates of Employment From 6/2015 to 7/2016 Weekly Pay Starting 8.50 Ending 10.00

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Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: __None__

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?   Yes___   No_√_
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Giovani Castillo   Telephone No. (832) 618-0180

Address _____

Occupation: Cook   Relationship: Friend/Co-worker Number of Years Acquainted: 4

Name: Orlando Treviño   Telephone No. (832) 992-9131

Address _____

Occupation: PhotoTech/serve Relationship: Friend/Co-worker Number of Years Acquainted: 5

Name: Oscar Yanez   Telephone No. (713) 817 6128

Address _____

Occupation: server   Relationship: Friend/Co-worker Number of Years Acquainted: 6

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Please Read Carefully, Initial Each Paragraph and Sign Below

F.M   I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

F.M   I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

F.M   I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

F.M   I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

F.M   Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature _____   **Date** 9/12/17

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Cashier Test   Score ___ / 15

100 passed

1) A roll of quarters is worth?
   a) $5.00
   b) $10.00
   c) $15.00
   d) $20.00

2) A roll of dimes is worth?
   a) $5.00
   b) $4.00
   c) $3.00
   d) $2.00

3) A roll of nickels is worth?
   a) $8.00
   b) $6.00
   c) $4.00
   d) $2.00

4) A roll of pennies is worth?
   a) $1.00
   b) $0.75
   c) $0.50
   d) $0.25

5) What does POS stand for?
   a) Patience over standards
   b) Percentage of sales
   c) Point of sales
   d) People over service

6) What is the current sales tax rate in your city 8.75%

7) A customer buys a bowl of soup for $1.25, an apple $0.90 and a soda is $0.79. If you are given $10.00 how much change s
   you give back?
   a) $4.06
   b) $2.06
   c) $7.06
   d) $5.06

8) A customer buys two shirts for 10.50 each and two ball caps for $7.25 each. If you are given $50.00 how much change sho
   you give back?

   a) $19.50
   b) $14.50
   c) $9.50
   d) $4.50

9) A customer buys soda for $3.75 and a hot dog for $4.25. If you are given $20.00 how much change should you give back?
   a) $6.00
   b) $8.00
   c) $10.00
   d) $12.00

10) A customer buys two hamburgers at $3.75 each, two bags of chips at $1.25 each, two cookies at $2.50 each and two sodas a
    $3.25 each. If you are given $100.00 how much change should you give back?
    a) $78.50
    b) $58.50
    c) $38.50
    d) $28.50

Cashier Test

Score ___ / 15

11) Counterfeit pens should be used on which three denominations?
   a) $20, $50, $100
   b) $10, $20, $50
   c) $5, $50, $100
   d) $10, $20, $50

12) How many times should you count change when giving it to the customer?
   a) one
   b) two
   c) three
   d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? ___ 21

14) What are the acceptable forms of ID for alcohol purchases? DL, passport, military

15) How many $20 bills are in a bank band? ___