Interview Note Sheet

Applicant Information	
Name: Francisco	Interviewer: Jefferson Tiere
Date: 8/12/16	Rate of Pay: 13
Position (s) Applied for: Dish	Referred by:

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	60%	Housekeeping	/16	%

Seeking:
Full-Time
Part-Time

Relevant Experience & Summary of Strengths

Total of 1 year *in Food Service/Hospitality*

- Disk-in - Dish -
- westin - steamwork - 2 year

P.O.S. Experience: Y / N *details*: _____

Transportation

Car | Public Transit | Carpool (Rider / Driver)

Regions Available to work:

SF City | SF North | SF Peninsula | East Bay | Outer East Bay

San Jose | South San Jose | SJ Peninsula

Certifications (if any)

TiPS | Serv-Safe | LEAD | Other _____ | Will Submit

Availability

Open | AM only | PM only | Weekdays only | Weekends only

Details: PT

Uniforms Owned:

Bistro | Black Bistro | Tuxedo | 1/2 Tuxedo | Black Vest | Long Black Tie

Chef Coat | Chef Pants | Knives | Black Pants | Non-Slip Shoes | Bow Tie | Other: _____

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:

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Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Francisco Araujo Date: 8-17-16

Home Telephone (510) 355-4262 Other Telephone (510) 258-3416

Present Address 22009 Arbor Avenue

Permanent Address, if different from present address: 22009 Arbor Avenue

Email Address

EMPLOYMENT DESIRED

Position applying for: Dishwasher **Salary desired:**

Are you currently registered with any staffing and/or employment agencies? If so, please list

Are you applying for: Full-time work? Yes X No___ Part-time work? Yes___ No___

Temporary work, e.g., summer or holiday work? Yes ✓ No___ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☒

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ✓ No___ If hired, on what date could you start working? any day

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	✓	✓	✓	✓	✓	✓	✓
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes___ No ✓ If yes, when?_____

Do you have friends or relatives working for Acrobat Outsourcing? Yes___ No ✓ If yes, please state name and relationship

If hired, would you have a reliable means of transportation to and from work? Yes ✓ No___

If hired, can you present evidence of your legal right to live and work in this country? Yes ✓ No___

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ✓ No___

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Arroyo High school			
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special:			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? ***Yes*** ___ ***No*** 1 ***If so, may we contact your current employer?*** ***Yes*** ___ ***No*** ___

Name and Address of Employer the linkon in

Type of Business restaurant Telephone No. (___) _____ Supervisor's Name yayon

Your Position and Duties dishwasher

Dates of Employment: From _____ To _____ Weekly Pay: Starting 15.00 Ending 15.00

Reason for Leaving: _____

Name and Address of Employer westin St Francis

Type of Business Hotel Telephone No. (___) _____ Supervisor's Name julio

Your Position and Duties stewarding, wash for events, wash kitchens

Dates of Employment: From _____ To _____ Weekly Pay: Starting 20.00 Ending 21.00

Reason for Leaving: portime

Name and Address of Employer Co quata piers

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Type of Business restaurant Telephone No. ( ) Supervisor's Name Santiago
Your Position and Duties Dishwasher - prepcook

Dates of Employment: From To Weekly Pay: Starting 13.00 Ending 13.00

Reason for Leaving: Find another one

Name and Address of Employer Coffee como

Type of Business coffee Telephone No. ( ) Supervisor's Name Efran aguilar
Your Position and Duties Dishwasher/prep

Dates of Employment: From To Weekly Pay: Starting 13.50 Ending 1350

Reason for Leaving: they closed the restaurant

Have you ever been fired from any previous place of employment? If so, please explain:

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes___ No 1
If so, describe:

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: prudencio Mejia Telephone No. (510) 258-3916
Address Hayward
Occupation: porter Relationship: friend Number of Years Acquainted: 10

Name: claudia gonzales Telephone No. (510) 461-7956
Address Hayward
Occupation: Relationship: friend Number of Years Acquainted: 7

Name: juana Delgado Telephone No. (510) 862-3100
Address Hayward
Occupation: cashier Relationship: co-worker Number of Years Acquainted: 6

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Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

_____ I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

_____ Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature Francisco J Araujo **Date** 8-12-16

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Dishwasher Test

Score ____ / 10

C 1) **After washing your hands, which item should be used to dry them?**
- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

C 2) **While washing dishes by hand, which item should you wear?**
- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

C 3) **When should you wash your hands?**
- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

____ 4) **If you need to move a heavy load, you should PULL and not PUSH the object.**
- a) True
- b) False

A 5) **Which of the following could you be at risk for getting burned from?**
- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chaffing dishes)
- d) Harsh chemicals
- e) All of the above

A 6) **All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.**
- a) True
- b) False

C 7) **What should you do if you spill liquids or see a liquid spill?**
- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

A 8) **When handling hot items you should?**
- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

A 9) **If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?**
- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

b 10) **What is the proper method for cleaning and sanitizing stationary equipment?**
- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution