

Shaleess Mary Hogan

San Francisco, CA

Phone: (415) 240-2647 Email: Shaleess.Hogan@gmail.com

Objective: Secure an entry-level position which leverages my strong work ethic, leadership qualities, and superior communication skills. I seek a work environment that is both developmental and provides opportunities for advancement.

Skills

- Strong leadership qualities
- Excellent communication skills
- Quick learner with the ability to multi-task
- Microsoft Office Suite: MS Word, MS-Excel, MS-PowerPoint

Work Experience

Bernal Heights Retirement Home

In Home Support Services (IHSS)

- Meal prep and cooking of meals
- Caregiving, bathing, changing
- Activities and companionship
- Clerical; phones, filing etc.
- Intakes
- Leading tours and community outreach
- Janitorial and housekeeping

December 2015-June 2016

San Francisco, California, 94131

Mayor's Youth Employment and Education Program (MYEEP)

Counselor in Training

- Filing, answering phones
- Working with youth
- Copying documents, paperwork/grading test
- Facilitating youth workshops
- Seeking work sites out in the community for youth program
- Youth mentor

June 2014 - Present

San Francisco, California, 94115

McDonald's

Cashier

- Greet and assist customers
- Take payments
- Keep a clean front environment

December 2013-February 2014

Daly City, CA 94014

Juma Ventures – Vendor at AT&T Ballpark

Vendor

- Selling hot dogs, ice cream, ice tea and hot chocolate
- Serving a large customer base
- Handling large amounts of money

March 2013 - August 2013

San Francisco, California, 94105

Head Start

Intern - Garden Teacher

- Planting vegetables
- Teaching children how to water, care for, and harvest plants
- Taught a class once a week about healthy food choices

May 2012 – July 2012

San Francisco, California, 94124

Education:

- Academy Of Arts and Science High School Diploma

San Francisco, California

Reference Available Upon Request

Cashier Test

Score / 15

B

- 1) A roll of quarters is worth?

- a) \$5.00
- b) \$10.00
- c) \$15.00
- d) \$20.00

A

- 2) A roll of dimes is worth?

- a) \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

D

- 3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d) \$2.00

C

- 4) A roll of pennies is worth?

- a) \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

C

- 5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c) Point of sales
- d) People over service

C

- 6) What is the current sales tax rate in your city

8.75%

C

- 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- a) \$4.06
- b) \$2.06
- c) \$7.06
- d) \$5.06

B

- 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b) \$14.50
- c) \$9.50
- d) \$4.50

D

- 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d) \$12.00

A

- 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a) \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50

68%